The SMU Enchirigion



1974-1975

## Foreword

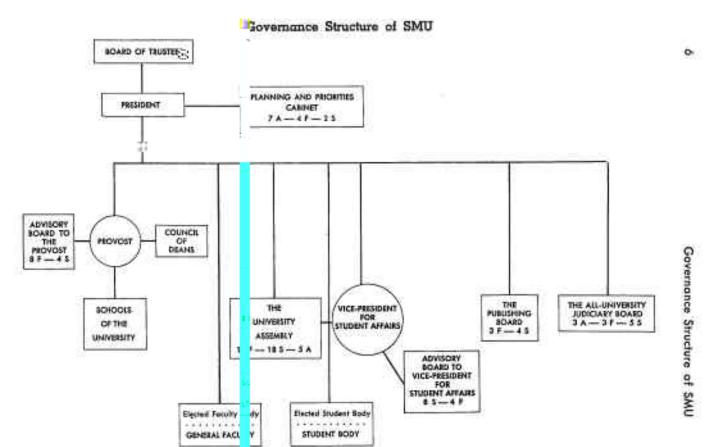
and regulations affecting students within the University and information concerning the workings of the University. It is important that every student be informed of its content as matriculation in the University makes one responsible for abiding by these regulations.

This publication was compiled by the Office of the Vice-President for Student Affairs. If for any reason a question arises which is not covered in this booklet, or if a statement is not clear as to its meaning, a student is reconnsible for searching out the savent by concessing a Conner of a December Schwenis of the Office of the Vice-President for Student Affairs.

The rules and regulations contained in this booklet are amendable to review and change by the appropriate governing body. Procedural información concerning suggested revisions is available in the University Governance Office.

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The Governance Plan wagreement between the Bulniversity and the group sibilities are given in the Trustees voted that the Trustees

Southern Merhor Dallas, Texas

Governance

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process be set in motion Committee, comprised of more years, In accordance

its third year of experime, minated in a report issued a reconstituted committe

structure was made operat

put into

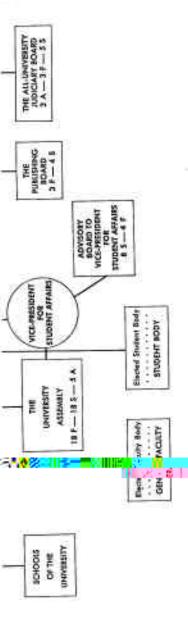
practice

extended the

scope of rec original

\* See Governaye: Plan Revin

nance Structure of SMU



1.

The Governance of Souther: Mathendouist-amversing Dallas, Texas

The Governance Plan was adopted on May 8, 1970, as a working agreement between the Board of The Span of the University and the groups within the University to we hom responsibilities are given in this plan. On May 11, 1973, the Board of Trustees voted that the working of treement or contumbed not two more years.

In accordance with the recommendation that an evaluation process be set in motion, the President's Governance Evaluation Committee, comprised of faculty, students, and administrators, was established to conduct a thorough review of the entire plan during its third year of experimentation. The work of this committee cul-

a reconstrained Committee Committee

<sup>\*</sup> See Governmen Plan Revisions, pp. 28-31.

INARODUCTIO

the the only alid test for my system of for SM was iversity soverh the degree to which it ad nees the education boal aims of Univentity, most ecently set orth for SMU n the Master of n of 19th. To adv ace these aims most effective all three main constimencies of he University-students, fac ty, an admir ntors -dust be in alved in decision-making. Se ne decisions she haps most, seh made by one onstituency alone; others, r manes by the pree constituencies acting to ther, but wing tings one, sor times another constituency ving the maginvolved, Wene desending on the area of decision-making rther believe that e pagement in decision-making s itself an ed t projess, and tat participation by students n governance fies partially / this consideration alone. V believe also cis an-making hould be a visible process, a d that decision ma. , should communicated rapidly thro thout the comm Warbelieve tl t effective decision-making ust always pu me, the inter its of the whole University, ot of one schoo onericonstitue y at the expense of the re-We believe that effect ve decisios making involves a process to long-range planing anondevelopment, rather than simple extemporazion to meet ee dema, is of the oment. Finally, we realize that any governant systen, if it is not to be restrictive and stultifying, must be subject to change and renewal. The governance plan have proposed is statetial, though not radically, different from that now in operation. It untoubtedly contains flaws impossible for us to foresee, some of them uncorrectable by the process of constitutional amendment. We therefore propose that a thorough review of the whole plan be made, at the discretion of the president, not earlier than three years nor later than five years from its adoption.

The Executive Committee of the Governance Study

### L GOVERNANCE OF SCHOOLS

A. Gover ance in (1) School of Humanities and Sciences,
(2) Gilbuate School of Humanities and Sciences, (3)
Meadows School of the Arts, (4) School of Business
Administration, (5) Institute of Technology, (6)
School of Law, (7) School of Theology:

Each school, acting through a shared governance structure which shall include doan, faculty, and students, shall prescribe, subject to the review of the Advisory Board to the Provost and to the approval of the provost, the president, and the Board of Trustees:

- 1. Policies Nor recruitment of students;
- 2. Requirements for the admission of students;
- 3. A system of academic counseling;

irnance of Sad les and metion for the conduct of the due io the school, he is not be school and resear 5; cedures for by ev union of students chacu y, istrators; arses and stu at on trains to be offered a mature of deli leg 10 3 conferred; oditions of prefeat in tion on indivi plul f ident petitions; adidates for dante in motocrsons to be av edec el olarships, and rezeawill in the school; /4 cedures for fall ty requitment; icies for theu prominon: oicies for resear and sady-leave progra s. the sverning body the ch n, the faculty be Dor g ed by the ie: orn mage budgetary polf y. the school y 1970-1971, each school sha ted governanc ructure for carrying ord the be org to er that school. The fort cwin used: A are, so h school shall pare a written constitution ad that school stare carry out the responsibilities iss neBy-Laws of t Iniversity, committee an god to draft the con tuti laws far ich school shap ar insist of elected facult stielee d ean, and oth Administrative officers Oppoissed dean. See committee see consist, at a minimust of the lepercent acculty and 20 cent students, elected by ball. en if there are regular meetings of an "ademic co provisions shall be made, the faculty to meet requirely, no at lease once each semes out and, in addition, providen shall be i for the aculty to meet it call of the dean or upith petition of membe 4) Sudents shall be ificantly involved in the governing I of the school. Each school, three its established govering body, determine the method we work of its componen's subdivision's any (departments, center: etc.). 6) Provisions shall be ade by which faculty, udents, or the may appeal the decisions m a dean or department thairman to !! he appropriate superior admotistrative officers, with or without the endorsement of the dean an department chairman.

7) Constitution and by laws shall be approved by a majority of

the faculty of the school and forwarded to the provest for his review. After consultation with his advisory board, he may recom-

mend to the president the shoption of the constitution and by-laws;

he may return the documents to the school from which they origi-

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ity EGE; NIVE DIY Govern sently ist uter faive U College Colucil ball, ut The pre acad c ion as the ship en y niver y Cmlege xcept th uncle er th e in seised the ditiers of x sed nembers from og grivi T. F. t. sstrom mive vity me each le the Hox Ar duni tudents call backetools. e ac on Technologie ele 18 01 Council st and bat to se n New of the Ithviso app oval o the propest, ore project he Provo of Tr to the he Board on war best Alse the c mail sha rechessing any percent of ter funtimud ctions upulsy rittenmetit n of versity fate aboor of perc at of ll-time ander adu e styler Within thweittere stigulate s the niversit Colitge Cuncas sh prepare a jons en constitut n or self, un as as ats batte me er the provering i land down by the Majer I an ohals and its it to that missites. This constitution and by-laws s ll submitted e provest be review.

NANC C. GOVER School IN THE SERIOUL OF CONTINUIN A EDUCATION !

For the reated of Con, 10, g Education an 12 cademic (aut shall be ced by composed of the dean as chairnigh, eight actu (one electach be each of the dissons of Human Lies and Soons and one eogy), y Art Business Administration, asiw, Tech plo and Theol<sub>nt me</sub> and the provose or his delegates in ex officional ber. Studene embers may be added at the discreten of the oran or by require in a full periodled students. The terms of the correspondents of the four years, staggered, To actions of Council for a School of Continuing Education shall be with the continuing Education shall be with the continuing Education of the cont to the renfrence the Advisory Board to the PBevost and to the approval of the provest, the president, and the journ of Trustage. Also, the purel shall reconsider any of its acty as upon written petition on sucreent of the full-time Universitat faculty or of s percent of stalents prolled in courses in the spool, Within the above stipula juns the first Council of the School of Continuing Education share prepare a written constitution for itself, which shall be submitted the property to review.

# THE OLE OF ADMINISTRATION IN ACADEMIC GOVERNANCE

The University is community of scholars, whose principal calling is the see of Marning-study, teaching and critical inquiry. The proper and fruitful functioning of that community depends in he Gov SMUsic mance

the ystem by thich by a airge par upon thesadequ and upor the unde tandir swiort of the system i

Ey ikenlike that of a cc orta . B. n The go ernance of a un ower of which purder in is directed downward Son . wood Contic political entity, Batt par of at Directors, or that of a ance of the formal life at a saning which reades in and is d orincipal lements, a the (8s, its faculty, its studenes, and its action of the trustees is to as ore the active and, through elected of nistraat a university are its t fidministrators. The prima enancial apport to the u gement of the resources of e unisure the tyroper pors, to : Se formal educational promise of the se faculta are c persity. stion an proper Linction tors, as leaders of the fa<sub>ld</sub>dt of the Acadernic adm eniversit ducation units lev he nits in the formulation of the unit, at vider to reserve culty and stude ind for the primary purpose c. scholday-to-day ad tration of the program i gl to be arship, t

carried on by the administrate and staff of the unit,

The greenance of the formal life of learning, then a braces some appets of both the composite and the political to us described above. Its distinctive element lies at the position of the

scribed a ove. Its distinctive element lies at the posmowi re the acknowle ged leader of a compy (be it department, school, or university) becomes the appeart as a ministrative officer for the composition of the facult list is elected by the true is and is account a e to the trustee though the president.

Success ul academic ad in tration ought never to the property of the right and duty of the facult as the agency for making a demic policy are program. The in ministrator should be the leader of the faculty is helping to for ullie policy and program. By the same token, for alty and studence of get never to be cast in the role of administration in the color of the pattern of overnance can take place only where trustees, faculty. tern of overnance can take place only where trustees, faculty, students, and administration call operate in mutual respect and trust and in all comprehension of their inter-relationship and interdependent

Any pan of governance must geovide for periodic review of its members administration, faculty, and students-and for an effe tive mand of replacing those whose performance is marginal or substar d

THE R OF THE BOARD OF TRUSTEES IN ACADEMIC ADMING ATION:

According to the By-Laws of the University, "The Management and directorship of all affairs and interests of the University shall be vested in the Board of Trustees." The Board normally operates through its executive committee, which is the Board of Governors. According to the by-laws, "The Board of Governors shall exercise,

in ter i wal tween e meetiths of the Boart of Fust, the he I ard of "tustees, foe managemenni, idente lesine affair, c se l uversity except ner such academ arnimistrativ affai a ve t in delegated to the Committee out is petide, an as to the mat is, the land of to evernors shall in, it on a so isoe capacity, Whi the Bor 4s of Tal stees and governors to have the altimate, pon sility and authority for all activing of the livives sity, the have mpower the Committee on In uco on the Board of rust s and t relected officers and ad family & th Universities of 1 with so matters of academic : in ration an to make den : policy lecisions.

According to he By-lows of the University, meh Caramittee o instruction shall consider all changes in the acade to soff whether oy election pre notion, m transfer, proposed by of president of he University, nd shall make recommendations the Board of Trustees reast g the sade, specifying the term, their employ get. It she are better by of the Committee en Interruction to mander ourses of instruction, plucinonal man gement, lew iscipline and all other matters tertaing to th ducations polices and oblems of the Universor, and to repor ind make commendations thereon to the Board of Tuestees,

The predent, provost deans, and department, hairen are a dministrates of the University. Their respect e reconsibilities re described below.

THE ROW OF THE PRESMENT IN ACADEMIC ADJUNISTRATION:

According to the by-lad's, "The President of the University shall se the chil executive of the University and shall represen the Board of Trustees in 10 ealings with the faculty and tudents." He is elected for a term "one year and, while he is nominally the read of the entire educat mal enterprise of the University, he normally operates by delega Pig much of his authority and responsiose officers with are in line academic authority in the University They are the Provost, does, and department chairmen. The president is responsible; ultimately for the proper function of he entire iniversity and "articularly for the educational enterprise that is the University's relation for being. Actions taken by subordinate acade ic administrate ve officers are reported to the Board of Trustees though the prestent, and all recommendations from these officers are onveyed by to president to the Board. Specifically, such recommendations include hose for the nomination of all officers and all faculty members or election by the Board, and for all promotions in the instruction staff.

THE ROLE OF THE PROVE IN ACADEMIC ADMINISTRATION:

The provost is the chi., academic officer of the University. He

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the position of insure that he is the position of the University and 14 OST responsible fo on grams of the he · of 203 nces and agen m ha =ppo the academicente pe<sub>lli</sub>e. T Se<sub>m</sub>rices : im ade, specifical serve lic S ces y libraries, Researc rices 1.0 rdinated Acas Office of Recruiting O ce o Res ar, fices of Scholarship addi to e University College Hu eitie und Sciences, Grads dmi ons, Office of O ce o ic Research). the of Undergrade Hum ities and Sciences, Bess . Iministration, Tech gy, L v, I cology, and ( inui Edu-ition, he is respons for cer ers v nich cross scho ines, Sh at he Center for Ibere July Stud'is, Center for Afre erican tud i, Institute fi At rrican , and Teacher tudi scat Pro am.

he pr ost 1 the officer who Ethe Weans of the seversc. ols, t dire core of the va pr 5ms, libraries, and Coordi na d Ac: mic-iervices report thi Epacity, he has the respon sit ity no only, or student rec mer Est for faculty recruitmen t and rom ion and for t arch and study-leave pro gr ns. In ddit, in, he has the ppon lity to give leadership t ion guidelines fo properla for new organizations thillprepar un s and green programs to it proper review of such proposals programs and to insure periodic re ana also c vie of 1 aca mic programiken important aspect of this pro te r ponsibility to prodinate the academic program ced re is between the sevil al schools so this insure the optimum use of both human an fisc: resources.

and jost important, at is the role of the provost to coordinate he a demic planning of the several schools and of those programs that e .t across school pes. Coordinated planning at this level is essential p planning for the entire University. The provost should thus me a regular reports to the Planning and Priorities Cabinet relating o matters of academic planning,

So that he ray most effectively discharge the responsibilities assigned to him, he provost should have an advisory board that is representative o , faculty, students, and administration which will meet with him ..: regular intervals (no less than once a month) throughout the ademic year for purposes of advising him on decisions that he roust make relating to all of the above matters.

<sup>\*</sup> Bylans of Southern Methodist University, Powers and Duties, Section 4.14 (as revised May 12, 1972).

THE ROLE OF THE DEAL IN ACADEMIC ADMINISTRATI NI

consult with the faculty effectiveness of the dean.

conferred, and (6) requir nents for graduation.

arships, and prills within

matters of major budgetary solicy.

The dean of a school is he educational leader and spokest an for the faculty of hat school and, as the participates in the cliberations of the fa alty in all "cademic partiers. He is charged with the administration if the asses of that Questional unit which he heads, and is accountable to the provost and, through him, to the president and the H and of Tru tees for sponsible administration of the unit. The dean a both the administrative officer for the school and the educationa, eader of i In orde to provide due faculty voice so that the dean inof the fac lty and order to provide a determination of responded admini ration from the Trustees, the president and the provos shall at i ervals ring greater than every four years ed stude its of the school regarding the

Under the le, ership of e dean, school has the responsibility for determining (1) polici for the recruitment of faculty and students, (2) requirements f the admission of students, (3) procedures for the aluation . students, faculty, and administrators, (4) the currici um of the chool, ) the nature of degrees to be

In addition, Le faculty of each shool (of which the dean is a member) is rest asible for stablishing a system of academic counseling, for acting on indivi all student petitions, for recommending candidates for degrees and rsons to be awarded fellowships, schole schoo

The policies and decisio which have been determined by the school will be implemente by the dean. In addition, the dean is responsible for carrying o policy established by the faculty on matters of faculty recruit tent, promotion, and tenure, and the dean should consult\* with the governing body of the school on

### THE ROLE OF THE DEPAY MENT CHARMAN IN ACADEMIC ADMINISTRATION:

The chairman is the educational leader of and spokesman for the faculty of the department and, as such, fully participates in the deliberations of the faculty of the department in all academic matters. He is charged with the administration of the assets of that department which he heads, and is accountable to the dean, and through him to the provost, president, and Board of Trustees. The chairman is both the administrative officer for the department and the educational leader of it. The department chairman is appointed by the dean with the concurrence of the provost. His appointment is made after consultation with appropriate faculty and students of the educational unit, and is normally for a term of four years.

RECOMM THE President, the provident, the overt, the dearest and depandent che merape recognized as the duly constituted academics ministrutive of icers of, respective , the University, the school de he depa a mennt

2. That the rans are poi ed by the presiden, with ratification by the Frod of Trictees, They are appointed free consultation with the werning voidies of the educational units they head and will contain to ser, at the discretion of the esident.

3. That the repartmer h charamen are appointed y the dean with the conces, nee of lup provost. They are apposted after consultation wap; the factor of the departments i ey head and are normally projected are a term of four years.

4. That the department chair en be the educa-

expected approvide stative leadership in the 1 mulation of the programs and policity of the unit.

5. That an is isory Bised to the Provost be forr d and that it be an electric ody consisting of eight faculty to mbers and four students Mo will m it with the provost and is associate pro-

6. That a precedure beinstablished for periodic r. iew of the performances of every as prinistrative officer so as t, insure the effective functioning of 1 a unit he head and to p wide a means of replacing im if such ction is indicated.

7. That a procedure be established for appealing e action of any administrative officer o his immediate superior.

# IIL THE ROLC AND RESPONSIBILITY IS OF THE ENERAL FACULTY

There are reas of unrecessity life which are rea gnized as being the primary concern and responsibility of the eneral Faculty. These responsabilities are anderstood to be apart fro but supportive of their role a faculty numbers of the separate ach ds. The General Faculty is reponsible the following areas, though its elected body:

1) Give dership tigachieve and maintain a high quality of intellectual In for the Laniversity.

2) Promo and defer, the maximum use of academic freedom.

3) Noming e garsons > receive honorary degrees,

4) Provider egulation governing professional behavior of members of the Laiversity foulties, and make recommendations to the appropriate culty mercoer and/or administrative officers in instances when professional ethics are involved.

5) Recommend crise is for the granting of tenure and investigate alleges fraction of the conditions of tenure of a faculty

<sup>\*</sup> In this context, "consult" is understood to mean the sharing of views, and of relevant information upon which to base those views.

<sup>\*</sup> Also see Governance Plan Revisions, pp. 28-31.

nd n 1 e Bo lea of Truste mhr atard roke recor endations la dithereto to the president e professi na :ducators' concerns, such a elty nie ries, bener and retir he . ) habet anto the pre nt nomination for the office of director ti tice pri for posit on the o ci 1g and office staff, recomhdeethe guldroval of budget ie Athletic Department, orol re distions ag recruiti g nd subsidizing athletes, trm the and sibility of particpar i athletics, and scheduling gawes, Con all other tters emb co within the rules of the Thi VQy E: view function suld remail of the elected faculty oc in hat? of the S iwest Ati to Conference's constituorserege on which pulates te us of membership as fol-Wrti Amicle stionection, A Ainicle it injection, A bership is the Conference is limited to a stitudin's in the Schwest witch have recognized collegatingstatellegs, and in such there could plete faculty control tytero gastiate athles, which a ll sclude: (a) Responsilight dela coed to the family by the B and of Trustees of the est etatio; the proper co fuet of intercollegiste thl ics neer hat school; This arra we ment is necessary in order satisfy the terms of the neuth, out Conference by assuring t t there are a majority impulty is the committee and that a parent body of the mheittenmia faculty dy. Significar presence of students t A con cie tree is also sured. head this cul Committee wall consist of faculty (which may cliere figgoty holding dministrative ppointments) and 3

idusts as sented by the elected studen body. The committee, came o Cos unusually heavy work and, should have an sects rive ary ministee consisting of the mairman, vice-chairman,

Spres the General aculty in all idertakings that involve action ic ich groups creside the Ur ersigs and that affect than or school of the Iniversity.

Publish the Faculty Fundbook.

and cret

Admitister elections or all faculty positions on University ning bones.

Appo t faculty representatives of the Board of Trustee C nittees, ...

2) Recei timely information on the intative annual budget of he Universey.

pon approval of the Boar of Trustees of this Governance Plan, the present Faculty Senate still supervise the transition to the new elexed faculty body and recommend procedures in the light of their experience. The new elected faculty body shall include the

faculty member eleted to e PLANNIN CABINET, the ALVISORY BOARD TO UNIVERSITY SEMBLY, and he AD' THE VICE-PR. ADENT FOR STUDENT faculty member may be adod to the new if deemed necess y by the pr , ent Faculty S The new elected iculty body hall select its

The Governanc o SMU

AND TO AND THES THE PIBNA SO the FAIF fr neld fonal ected pac ty boody e or i e : w oxly. name

# IV. THE ROLE AND RESPONSE TIES OF T E GENERA STUDENT

There are area of universit, life which a ecognized is being the primary content and respensibility of the dents. The glacutal student body is responsible 1 r the following areas, th ugh its elected body:

- 1) Give leadership to achi e and maintain a high q ility of universi life.
- 2) Give leadership to the incerns of studets,
- 3) Represent the general st, dent body in a undertak nigs that involve joint action of student, with groups or ide the U iversity and that affect more than one thool of the Undersoll.
- 4) Administer elections for all student positions on greening bodies of the University.
- 1) Allocate that portion of, he Student Act ity Fee w ch the University Assembly assigns for itudent groups.
- 6) Have appointive powers of student representation of ad hoc groups.
  - 7) Publish the student hand ook.
- 8) Appoint artident represer trives on Board of Truster, commigges.
- Receive timely information on the tentative annual sudget of the University.

Upon approval of the Board of Trustees of this Governanth Plan, the present Student Senate shall supervise the transition to ... e new elected student body and recommend procedures in the light we their experience. The new elected student body shall include the Wudent members elected to the PLANNING AND PRIORITIES -ABI-NET, the ADVISORY BOARD TO THE PROVOST, the UNI-VERSITY ASSEMBLY, and the ADVISORY BOARD TO THE VICE-PRESIDER FOR STUDENT AFFAIRS.

Additional students may be added to the new elected student body if deemed necessary by the present Student Senate or the new body. The new elected student body shall select its own name.

<sup>\*</sup> Also see Governance Plan Revisions, pp. 28-31.

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are are of vers / e which a aphthopriate for ra ne governance of the project schools the tent and i sharing to be teter, in by each choc we prop shared evernade it grees s

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- ne ADV ORY OA Do the project.
- he UNI ERSI Y AL EP BLY.
- he ADY SORY BO, II to the vi -per dent for airs.
- HE JUNCIARY.
- HE PULLISHING I AVED.

ulty or sudent shall er on more than one of the above No fr bodies

NG AND PRI UI IS CABONE , Ad sory to the Pri ident.

### W.S.1 Funct

- tablish process by the priorities of este Univer y re ected; pommend p prities to the presid at.
- 2. Stablish process bandhich planning forethe future of the niversity is carried on. (It is recommended that the remat ranctions of the Cam, is Planning Commission be su under thi PLANNIN AND PRIORITII CABINI
- 3. Advise the president wout any policy my le by any grapp which, in the judgment of this CARNET, by-passes lates an cablished priority of the University.
- 4. Consult the president or his designate on the tot versity by

### Membership:

The vice-predents

- 4 faculty manhers elected at large by the General Fact ty or terms of Eyears, staggered.
- 1 academic an, elected by the Council of Deans, annually.
- 2 students, iniors or above, elected at large by the student billy, for one ye

This CABINE is advisory to the president; it is free to cor-ult with any person or representative from groups or specialized arguan of the University. The CABINET shall meet with the presiders or

\*\* Ibid.

slarly and on call It shall determine its own mansignate f work. elect ts own choirman.

ARD TO THE PROVIST" ADVISORY

retions I advice the proven t as he carries out the responsiiro counsel dies of his e; to mult with the provost on the instructional

s resp<sub>d</sub> isible for the proper function and coordina-ams ongthe several schools of the University and of or The provi e of the p and illencies the support the academic enterprise. various of ecific Jy, the Ut versity Libraries, Research Servse include nated Academic ervices (Office of Recruiting, ions, Crifice of the Registrar, Office of Scholarships, ff and Co fice of Adr tic Int, tutional F search). In addition to the Unice of Aca icity Collegand thm Schools of Undergraduate Humanities and Sciences, the Arts, Business Adonistration, hnology, Law, T cology, and Continuing Educame, the following Ceisters which ross school lines, such as: IberoAmerican Studies, Inditute for Jrban Studies, Afro-American
Studies, and To ther E ucation P gram.
In The Provos is thillofficer to whom the deans of the several scapols, the di ctors er the varies programs, Libraries and Co-

otspinated Acad mic S rvices repert. In this capa ty, he has the croitment and romot ha and for aculty research and study leave ple grams. In a dition, left has the proposals for new organizational unsers and degrapprogalisms, to in the proper review of such propseuls and also proposers to delete programs; to insure periodic re-viary of all aca mic paygrams. All important aspect of this proce-dust is the resumsibility to coord tate the academic programs betwen the sever schools so as to nsure the optimum use of both he han and fiscal resou, ces.

Finally, and perhaps most imput tant, is the essential role of the provost in co dinatie; the act mic planning of the several schools. This is talk by the basic margedient for institutional clanning for the enter unit risty and the provided by regular resports to the Planning and Priorities Cab et.

Membership:

8 faculty mabers elected by e schools of the University, (3 from H & S and one each som Arts, Business, Technology, Law, and heology), for these-year terms, staggered.

4 students exceed at large, for one-year terms.

Operational Projecture:

The ADVIS RY BOARD to the provost shall meet at least monthly with the provost and/or the associate provost, and other

<sup>\*</sup> See Governance Plan Revisions, pp. 28-51.

<sup>\$</sup> Ibid.

<sup>\*</sup> See Governance Plan Ravisions, pp. 28-31.

opr appropriate of sons as desi nated by the wovest. I shall determine its own manager of work, and elect ith a chairs n.

C. THE UNITED ASSET BLY"

1. Membanip:

and student follow administrators to of state of the anarous of the pressent as long the ASSEMBLY of the pressent as long the ASSEMBLY subject to the anarous of the pressent as long the ASSEMBLY of the president, as long of the propher to the approval tially, we commend to tially, we ecommend 18 shaculty, 1807 alents, and five administrators. Faculty members small be closs in alents, and five administrators. 2 each from Arts, Busines, Enginetting s lown Arts, Busines, Enginetting Liw, Theology & S (2 from each dietr n)

2 at larg

Students shal be elected an follows:

1 each fem Law and Incology

2 each from Arts, Busierss, Engine

3 from University College

6 from & & S and/or & aduate H

1 at large, who shall be the press of the serve dent body, and serve to vice-chairmace of the Urlehe sty Asset only

The adminingrative membals shall be following

The present or his degranate

The project or his designate

The vicencesident for wadent affa or his des nate 2 additional administrators appointed by the president

Faculty mulbers shall serve for two by r staggere terms. Students shall be ted for a one-year termy dministrature shall be appointed appeally.

2. Office 11

The changing shall be a faculty of the elected by the assembly from its m. nbership. The vice-chaired shall be see elected president of the student body. A secretar all be elected by the assembly, Office shall serve a one-year to

3. Func Ems:

The ASSMBLY shall be given regensibility to establish policy or act in a advisory capacity in apprinte areas, subject to the president's veto. The functions of the ASSEMBLY shall include those areas of University life considere to be appropriate for varying degrees of shaid governance, most of which have already been shared to some degree in the past:

### FUNCTIONS:

(1) Establish policies for student center space and use.

(2) Consult with the proper administrators and other govern-

leve pn upkerli no utilization of od t regarding t cilit to meet the n dent the schools îv sity's phy ca

th U versity. ici

the In sity librar s, an consultation opose polidies ffici s. printe acazent

tablish stand fo the ecognition and conduct of

groups. an miv sit for no Qual cond t. tablish strada

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an Universty anventio in the ir rest of the total in at ly planning d making all arcommunar; rogr n of EVENTS hich speak to the ange iet for an appu siver they mustinet converns, ie day ancerhe

tablish a gog of fee facion serves for the inferior University is der der the Jere be his visibility of the the govern his dies at the University. Consult with the Juiversity Rels ons in University's relationship to Office of publics. S VI OL

istablish of teria for see a grding of scholarships, loans, nd cae University financial 11 togetudents.

tablish poscies for appropriate safety, security, and traffic (Da) for the campus. rova-jan

an for the orientation of ew students, in cooperation (11)propriate cademic officials with the

(12) onsult will the prevident in the annual review of the budget.

(13) onfer withthe present o administrative appointments affecting nore than the school.

Operas nal Processives:

he toy nance of M

The A EMBLY wall meet not less han monthly during the fall and sprin terms. The meetings shall be open to all who may wish to come, su ect only the capacity on the room. The ASSEMBLY shall be ovided the services of an accutive assistant assigned to the ASSE (BLY by or president, and ilso the services of a full-time secretary I'MASSE BLY'S office shall keep records of the activities of the A EmBLY and its committeen These records shall be open and easily available. Lecords of executive sessions are to be clearly identified a such.

# 5. Con nittees of be ASSEMBLY

It is a ognized that experience me indicate future changes in the stanc 1g commanded of the ASSMBLY. It is recommended, therefore that initian the following manding committees listed below be es blished. The operational relationship between the standing committs and the ASSEMBLY share be determined by the AS-SEMBLY Each stan ing committee shall have as a member at least one assemblyman, but an assemblyman need not chair the standing sommittee of which he is a member. All students and faculty members of standing committees shall be elected by the assembly. The

<sup>\*</sup> See Governance Plan Revisions, pp. 28-31.

STANDING COMMITTEES:

The Executive Committee: The NIVE SITY ASSEMBLY shall have an Executive Committee comuting of the three officers of rice assembly and four additional assemblymen elected by the assembly. The overall membership of the Pecutive Committee shall be 3 faculty members, 3 students, and administrator. The functions of the Executive Committee shall be to set the agenda of the assembly; to serve as the Committee on Committees; to act for the assembly between meetings, subject o the approval of the assembly; and to nominate to the assembly a hmmittee to carry on the duties of the assembly during the summ of months, subject to the review of the assembly,

STANDING COMMITTEE: FUNC	THOM	Me anamer: († pairman)	NORMAL ASSUMMENT OF STAFF TO THUSE FUNCTIONS:*
Student Center	# 1	2,475†-3A (ph=2 alumni)	Student Center Manager
University Facilities	# 7	6FT-3S-2A	Provost's Designate and VP for Financial Administration's Designate
University Libraries	(A)	£F†-38-1A	University Librarian of His Designate
Student Activity Fee	6	1F-5\$†-5A	Vice-President for Student Affairs
University Convocations	¥ 7	454-45-1A	Provent or His Designate
Communication Within and Beyond the University	# 1	)P-3S-1A†	Director of University Relation's Designate
Financial Aid to Students	# 2	8P†-3S-1A	Director of Financial
Safety and Security	#10	4Pt-4S-2A	Director of Security
Orientation of New Students	#11	3F-4S†-2A	Vice-President for Student Affairs or His Designare

<sup>\*</sup> Each of the functions of the University Assembly include areas to which there normally is assigned one or more administrative staff. Such staff members will be assisted to work with these standing committees, but shall not be she members of the administration assigned to these committees. The staff member has a dual relationship, for he is accountable to his immediate supervising administranor and the responsible for the implementation of accisions of the standing committee 22 approved by the assembly. The evaluation of administration in academic governance is also applicable for non-academic administration.

The G vernance o SMU

(The Allowing winetions will be the response lity in of a the ASSENCE May as a inhole, with ad hoc committees upper cated a needed 1 #4, Establas standard for the recognition in more cate of University ground #5, Esquelish standards for it livided from duct; 112, Consult with the gasident in the annual devication out the budge" and #13, monfer with the president on Pimis it iv appoint nents affect ig more ton one school.)

D. ADBORY BOAR TO THE VCE-PRESIDENT FOR STORY AFFAIRS\*

### Functions:

To counsel and apprise the vi e-president for studes affigia, carries out the rest insibilities of his office; to contait thath vice-president for mudent affers on that portion out the by ger for which he is rest usible.

The Office of the Vice-Presing nt for Student Affair is an mile istratively responseble for these offices assigned to it bon tent president. At propert these and dean of men, dean of will ned, Student Center I paramminat Special Services (Financiar Alch Student Housing (fanagemen), Psychological Services, Palua Center, Career counseling Personal Counseling, Rescient Activities, Volum er Services the Mustang Band.† This office is expected to provide leads hip for the functions of the offices through the respective directors or deans. In addition, this officer is responsible for seeing that policies affecting these offices are implemented. This officer is also responsible to bring to the attention the appropriate body or person any situation in the info@sal life of learning which in his judgment is contradictory to the purposes of the University. Finally, the vice-president for student affairs is held responsible for the implementation of rules and regulations established by the University Assembly in accordance with the judicial procedures established by the All-University Judiciary Board.

### Membership:

Students:

President of University Men

President of AWS President of IFC

President of Panhellenic

President of the Student Center Directorate

3 additional students elected at large.

Faculty:

4 faculty, nembers elected at large

<sup>\*</sup> See Governance Plan Revisions, pp. 28-31.

<sup>†</sup> For Revised Structure, see pp. 52-58.

The need revy Board to the Vice-1 side t for Student A sire shall a other gulas y with the vice- eside t for stude-pr a sire and/os\_let a appropriate persons desi nate by the vice-manes ent for stude effairs. The board shall d error e its own in of work, it its own chairman.

### E. TH LARY SYSTEM

It int amended that the Boar of rustees, the high the preside remains a li-University adic ry Board.

shall be to the cases of all stucents he are accumbled to the University as estable to the University a

2. ] e clish a system of judiciar bodes to hear ca of violations of the University.

3. The area as the final appeal body the University f Il cases heard I'd at lower judiciary bodies.

4. 1 contlish appropriate procedu s for all judiciary, dies to

The actures of the All-Univers / Juniciary Board all consist of

3 A, mereo cators appointed by the peside t for three-less terms, street (these administrators all of the member has of the Scuderin Personnel Staff), and may score no more, an two consequive terms.

3 Facult members appointed by the University Assentidy, for three or terms, staggered, and ay reve no more an two consentive terms.

5 Students appointed by the University Assembly, appointed annuall

The charman shall be appointed annually by the University
Assembly from among the 3 faculty and 3 administrators on the
Judiciary word.

Until such time as changes are recommended by the All-University Judicary Board and approved by the president, the present system as acted in the Enchiridion of 1969-70 is operative.\*\*

### F. THE PUBLISHING BOARD

The Pushing Board shall continue to function as presently constituted with the following changes in determination of its membership:

\*\* See University Judicial Structure, Chapter J.

als Faculty: 3 f: ac I m , nomina d by tl new election nd appoir id by the president, for pt.it.ty o min year terr . (A n ommendation no pe body wo d be the one of the 101 on d y be a mo ther of e Division & DE: n Arts, sich int ides the D ur 1 301 ne ournalism Ben 200 Students: 2 studer s i ici at large b the stu at body 2 stucted is present by the new ele ed student Editor or or ot A No edito or asso ate editor of atout pu lic him under the jurist ction of the I s ill e a voging mimber." The board shall electro is student membershi a chairman See SMU Students' Pul sh g company, Appendix (

# VI. CONSULTANT OF A PRESIDENT OF THE UNIVERSITY

It is recommended to the F and of Trustees that he following groups be asked to name r re ntatives to a Universely y committee which will consult with the F and of Trustees on the selection of a president of the University:

The General Faculty to hits elected faculty ody The student body that gl is elected student bo

The University Assem y

The Governance of

The Administrative C an tree

## VII. THE RIGHT AJ > RESPONSIBILITY TO SPEAR 33 RESOLUTION

It is expected that the f lowing groups have the light and resignsibility to speak by resultion to any administrative official of the University, or to any official body of the University, and through the president to the versity interest or on any speaking:

The General Faculty to ough its elected faculty body.
The student body through its elected student body.
The University Assemi

## VIII. HIGH VISIBI TY OF DECISION-MAKING.

We recommend that the seembly standing committee working with the Office of University Relations establish an all-University publication designed to heap provide high visibility of decision

<sup>\*</sup> See Governance Plan Revisions, pp. 28-31.

<sup>†</sup> One of whom must be from the faculty of the School of Law, as revised May, 1971.

<sup>\*</sup> Revised charter of SMU students Publishing Company eliminates edisors as members.

The SM Enchiridi

makins, for examining to ough till pull cation of aged da, minut action alete, of admerit boards, aver ng ladies, an icommitte who also recommend that the assert by of ce shall reep recommend to the crions of the

shall, cleopen and insily vailable Rec ds c executi sessions of to be arly ident sed a such.

# IX. CO SUL ATION BY HE PRESIDE T

In cor event of an energency, t is consended that the premitty bis

Our bodies whech to preside a m cal upon for advice wi appropriate included the Planning and Priories Cabinet, the A visor, Boards to die President for Studi Affair, the electent fact ty body and he e cted student body their xecutive co mittes.

# interpr<sup>et</sup>at<mark>t</mark>on of the overnance plan YEW FUN TIONS NOT NOW IN UDED IN THE GOVERNIZACE PLAN

If uestions of Eterperation any part the Governance Plan arise they will be settle by an is hoc compittee appointed by the presignt. The members p of the committed shall include an equal numer of faculty, students, lind, dministra es.

An er the adoption of this Gernance 18th, the president may

assign to any group any new functions arisis and not now covered

in ti document.

### APPENDICES

TARLIT CALENDAR

Mon -1 of September, 170: There shall be meeting of the fullme faculty of each school to elect a onstitutional commit-

Apr 1, 1971: A prop cd final draft of t constitution and bymaws for each school should be ready 🔭 consideration by the provost and his ad sory board by this hte.

October 12, 1970: All elected members & the following bodies shall take office by October 12, 1970:

The Planning and Priorities Cabinet

The Advisory Book to the Provost

The University A embly

The Advisory Boal to the Vice-President for Student Affairs

The elected faculty body The elected student body

THE SMU STUDENTS' PUBLISHING COMPANY

Since 1930 the SMU Publishing Company has existed as a private

corporation under the laws of the State o. Topas, through Carter No. 56866 (April 8, 1930). Its original urase was the publication and sale of 1 p. Campus and Rotund P at ce that time : has added the Student, Directory, Espejo, Insite in KSMU.

The president vol ask the new Publishir I hard to make annual plete review of the responsibilities, policie 6 factions, and @ministration of the Stall Students' Publishins Company immonitely following the election of the new Publish Signioard in the "Il of 1970.

# ACTION T KEN BY THE BOAR C TRUSTEES MAY 8, 1970

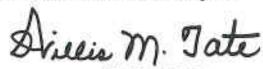
Upon motion, n de and seconded, the formula recommendations by President Tatewrere adopted, subject the substitution of his definition of the ord "consultation" for the by the AA P as shown on Page 17, f the Governance Stud Proposal, and will the understanding that this document itself dy's not change the University BY-LAWS, out that it is a working agreement and at a Trustee Committee will report at the NIS ember 1970 Boll of Trustees' meeting garding any recommendation for the BY-1 (WS changes:

THAT the proassed GOVERNANCE PLAN herein at thed be approved a working agreement between the Books of Trustees and the groups within the University to whom reconsibilities are given in this PLAN;

THAT a commence from the Board of Trusteel/oe appointed to study this proposed PLAN and bring back to the Boa I of Trustees recommendations relating to any changes in the BY-LAWS of the University;

THAT during the School Year 1972-1971 an evaluation process be set in motion, this date subject to eview by the President and the University Assembly;

THAT the Board of Trustoes express to the Faculty, the Students, and the Administration its profound hope that this experience in shared governance be given the fullest cooperation and the most honest testing; and where this PLAN may be found to be inadequate, all segments of the University will work together to discover a better way of governing SMU.



WILLIS M. TATE President

Lik EVISION

GOVE NAICE

1. A of 1 the Planting and standing to the standing to the standing take 1 and of this area of the standing take 1 area of the sta Cabinet, th the underhithe duly ected members p on their respective sen-

crath the uncertanding that 2. A califu the University A. duringethest 973-197-nivear these shall rigain their metmorship is ly red member of this group spective s and until the

5. Estockh a Sharel Gares neil, such Council to be the Student Senate (not composed di the Exercitive Con to exc (d semember,), the Im Senste motor senste mot ut Committee t the Faculty President of SMU, all Vice (or the Chacellor's desigwill be a deardinating and toet et monthly or more often. mutual ac untability commit It shal :lee: its own chairrain mine its ovin rules of operation : ct

heretofore assigned to the 4. The functions and napo gras follows: University Assembly shall Francisco

a. The functions related to he ad K Center and its use, Student Organizations, Student For t, the Student Activity Fee 1 he 1973-1974 Enchiridion) (Functions 1, 4, 5, 6 or ball shall be assigned to the and

b. The remaining function she be igned to the following Dicontinuency shall determine the verse Committee The Exc. membership and size of tsen policy diverse committees, with the stipulation that student and faulty representatives shall be elected by the respective se ts. At hoc and joint committees shall be established at no deem ith the principle of diverse inter-nal constituency of master being the usual mode of operation.

(1) Administrative Diversion tees

Facilities (with the st various that there shall be elected student and Scrip rep sentatives on the Building

Convocations

Committee)

Safety and Security (wa the inderstanding that the membership shall be tw adnamistrators, two faculty, two students, and two fiff at mbers, and that the Shared Governance Counces wire determine the method of appointment for stall representation)

Orientation (with the undersanding that there shall be a student majority on he mmittee and that there shall be a diverse report o See Student Senate and to the Faculty Senate)

Budget (with the undersanding that the Faculty Senate and

Student Se ite will rec et iely infor ation on the tentative a hual budget f Universit as presently stated in t. Governanc Pl

(2) Faulty Diverse Committees Li aries

(3) U. ssigned Fur tions

> munication meial Aid ( ith the unde tag) ig that th Shared Governance Ce neil will ass n function f it is decermined that uch a need tis sinistrative Appointmen hoc e nmirtees as ecded)

c. The studet and fac ty members in a ... All-University Judiciary Bollic shall be opointed by thin tudent Soute and the Faculty nate respectively, see constitution y. The Be rd shall elect it ra Itation with the other from anticage the fact ty and administrate

rn chairperson annually ve members. 5. Establica Joint Cammittee, co poof failulty and student members, to tablesh preduces to record mually the performance of the following at mini rative office a he administrative staffs responsible to them pro ming a report

the Board of Trustees

a. The President

b. The Vice President/I prost

c. The Vice President/Leasurer d. The Vice President f Student A air

through the President o the Univers /1

e. The Vice President f University III.el 5

6. The Student Senati and the Factory sate shall determine the composition of their resignitive senate

7. Upon petition to the Chairper to the Shared Governance Council any campus constituency, if the lot been satisfied in petitioning the appropriate senate, admillistra or, or governance body, may address the Shared Governance Council on any particular concern.

8. Committee structures of the Student Senate, Faculty Strate, and the Administration shall be adjusted as bllows:

a. Upoll request from the Student Senate, he Faculty Senate and the Administration shall provide membe for its committees.

b. Upon request from the Faculty Senate, he Student Senate and the Administration shall provide membe! for its committees.

c. Usen request from the Administration, he Student Senate and the Faculty Senate shall provide member for its committees.

If any constituency feels that a committee as not been appropriately opened to diverse membership, a petition should be presented to the parent organizatio failing satisfactory action, the concern may be taken to the Shared Governance Council for its recommendation.

10. Amend the Asivisory Board to e Vice Present for erudent

### a. Functions.

Delete the sentence which coads: 'It present these are: San of men, dean of women, Student Cent Programmage, Speci St Services (Financial Aid, Student Hour & Managem III), Psy sological Services, Health Center, areer Counciling, I roomal Counseling, Religious Activities, Vaunteer Services, the Mestang Band."

Substitute "Student Senare" for "niversity Assembly" cln the

### b. Membership

The Advisory Board to the Vice resident for Student Affairs shall consist of a student representative from the following groups or their successors:

Inter-Fraternity Council
Panhellenic
Women's Interest Coalition

Los Chicanos BLAACS

Residence Hall Associatio

Townspeople.

4 students elected at large

4 faculty elected at large, for 2-year staggered terms

The authority to determine and create additional memberships shall rest with the Student Senate. The total membership, however, shall not exceed 18.

### c. Operational Procedures

Add the following: "The Board shall determine its own manner of work and elect its own confirman from the group, alternating yearly between a faculty and a student chairman. The meetings shall be open, subject to the apacity of the room. Upon petition to the chairman, speaking I wileges may be granted to guests. Min sees of the Board's meet gs shall be kept in the Governance Offiss.

11. Amend the Advisory Board to the Provost as follows:

### a. Functions

Amend so that it reads: "... These include, specifically, the University Libraries, Research Services (Office of Admissions, Office of the Registrar), University College, and the Schools of Humanities and Sciences, the Arts, Business Administration, Technology, Law, Theology, Continuing Education, and Teacher

Preparation Program. The Provost is the officer to whom the deans of the several schools, the directors of the various academic programs and Libraries report. . . ."

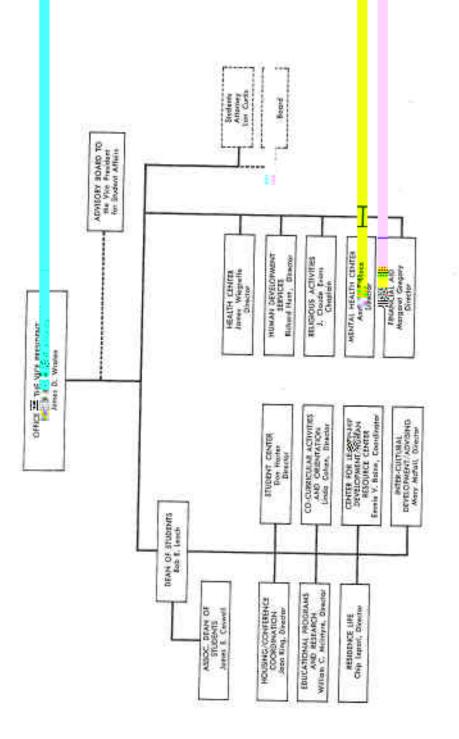
Delete the last sentence.

### b. Membership

The Governance of SMU

8 faculty members elected by the schools of the University, (3 from H & S and one each from Arts, Business, Technology, Law, and Theology), for 3-year terms staggered.

5 students elected at large, for one-year terms.



2.

Student Attairs

# OFFIC : O THE VICE RESIDENT F R FUDENT AF

One of ti ma services provided by the University is the student personnel pervice which is coordinated to the Office of the ce-President for Student Affairs.

The Vice-Presi ent for Student Affairs is in charge of all student affairs and at the representative of the students to the administration. His responsibility is calcied out with the assistance of the staff performing the various student personnel services.

The staff is corposed of professional educators dedicated to the part of developing each student to his fullest potential. In the effort to fulfill this goal, the time of the staff is chiefly devoted to personal contage with as many students on campus as possible. The goal is to have each student at SMU I come acquainted with a professional staff person in such a way that he should always know that there is an individual from whom he can seek dvice.

The offices in this divisen are as follows:

# THE OFFICE OF THE DEAN OF STUDENTS

The Dean of Students is accountable to the Vice President for Student Affairs and is primarily responsible for the daily our-of-classroom life and activities of students. This responsibility is discharged with be professional counselors. The Diff dents provide motor ministrative and b Students' Office is an effective, unfos with University

stance of a Ased ate can of Stud-sts andor of Stude ts a ta "the sociate De of Sq aff and a den with widance, su sort, inetary direction , he o ective of the Dean met coordina the staff achieves and competer pro ram that is keeping

The following off as are dire by a untile to the Ot be of the Dean of Students:

### RESIDENCE LI

residence halls n er ipus.

The Office Res lence Life | red; sibb for the qual, y of I in students' re denc halls, and coor "tes to program on of

HOUSING AND CON RENCE C DEDITION The Office of Hos ing and Courter, Co dination is sponsible for the physic and fiscal oper ion us all iniversity hasing. In the area of comm sity Server, seedents and others a make arrangements or ho sing, food riving and cetting room. Noce for conserences, worksh is, or mee sigs king sice on camp s.

EDESATIONAL PROG IMS AND PIESEA TH

the creation of new lograms.

The Office of Ed ational Polygraph and esearch is a ponsible for out-of-classroon education program e huation, an research within the area of 5 ident Aff=3s. is off acts as a callyst in

# LEADERSHIP HUMAI RESOURCE CEL ER

versity community, alunteer services, and t. : Center for Women.

The Leadership/F man Resource brenter responsible for providing opportunities or productive conge is student and caff attitudes, the raining of he aspirations a stude to, faculty, staff, and administrators, plan ng and coordir ting ) rekshops for students and professional staff communication within and without the Uni-

# University Inter-4 ILTURAL DEVELOPMEN AND ADVISING

The Office or Un neesity Inter-Cultural E velopment and Advising is responsible for meaningful and effer ive programs for all students experiencing difficulty performing tisfactorily in an unfamiliar social, cultural, and educational en conment. Specifically, the Office endeavors to ascertain and addre itself to the specific educational, personal, and social needs of min ity student groups.

## Co-CURRICULAR ACTIVITIES AND ORIENTATE &

The Office of Co-Curricular Activities and Orientation is responsible for the continued support for traditions andent organizations, the expansion of involvement opportunities f all students through

ne of the turn nt control am, and the facilities of the University.

The Stones Control to

Stud nt

Umi in: e Decer of is re or of for the v≌io goo inch in the managen ut and Info as then the Refer to the to Area antis coordina = all all

> SM® CHNIC Hos BLAT

Pre- m O sili et P<mark>by</mark>rica Es**m**nim ance it Saithern nica exan manon f at's 1 mil pasicir Heal s ft rolle before se ude good ito etasents. The in rms Dire or M MU clini Hespital medical "essend i ease only wi is imperfilled that aren sign th ment fort traents ho Se minor

Clinic at Inspiral Ser cer at The Unit well-equipped medical clinic at In the pital facility on the input, is staffed by three fulls time phid cases, registered nurses armac, to, laboratory and x-radius at the control of the contro

technicifas, and other ground arntial fo providing good health care. Thin long semeste clinic home are com 9:00 a.m. to 4:00 p.m. west dall. Patients equiring queergen ; care after hours should contact the surse on de by phore or by ppearing in person, and she in trong any connect he University phosician on call or refer to the emergency room of plarge Dall hospiel. Patients are requested not to call the physicians directly for service after hours patients may ring the bell at the front doon or the health facility. The facility is Bosed during Thanksgiving, Christmas, and Easter student vacation periods aspl on weekends in the summer. During vacation periods and on we sends in the summer, those persons needing care are a ised to go to the emergency room of one of the large Dallas hosp als.

Costs

A nominal charge is made for not Clinic and Hospital services. It is most important that all studens have adequate hospitalization insurance. Our hospital is a regularly licensed facility and recognized by most insurance companity. When necessary, patients are referred to medical or surgical specialists in Dallas. All major illnesses or surgical cases are referred. These patients are responsible for the costs of these services.

ons w hin the Stadent Centers Oration of the ticet office, th the Strock Bar, the Recreation N'm rese 'ations,

enter uilding)

andist Iniversity the studen 1. This, orm must be completed ornd re rened to to Universite san ren ster. (The includes all 5, whe returned rectly to the Ikept i strict con dence in ou he stu ...:nt's written consent. I permis on for treatment" state

Class Absences

Only a profe or can go a excuses for missing his claues. effort to help he studenheand see professor, when a neude admitted to the lospital, test office of the Dean of Studenes is fied. When disr ssed, the leadent given a card showing dat hospitalization. the stud hat is set treated at the SMI hClin Hospital, the st lent must andle s/her class excuse on is or a.

MENT HEADTH SERVICE
The Mental calth Service, located in the SMU Clin. Ho ital building, provic measure or proportion of mental healst and trevention of ment illness or campto This includes consultation with the Clinic-Host cal physicotos, staffent personnel staff anch ing Residence Life ad Dean & Students staff), special stu ents cho counsel (Hall ir rors, atsiden Hall Assistants, etc. fa ilty and others directly involve with tidance and counseling of tu-

Psychiatric e luation, cosis in vention, individual psycho erapy and group ychothera y are vailable for students. A me ber of our staff is a tilable by appointment between the hours of 110 a.m. through 4: ) p.m. Mc day though Friday. Limited emergency service is also pr vided. All nterviews are conducted on a voluntary and confidential basis. The (to no charge to students who pay the general student :e.

# REL JOUS ACTIVITIES

The Chaplain and Coord sator of Religious Activities is in charge of all religious activities of the University, including the University Service of Wor hip in Peatins Chapel each Sunday morning at 11:00 a.m. Thistervice is cumenical in spirit, Protestant in character, and Chartian in ammitment. The ecumenical religious program on Sur ay evening, Religious Activities Week, and other similar programware coordinated through this office under the direction of an Asso ate Chaples.

The Chaplair located i 105 Student Center, also exercises a pastoral ministry through manseling and is available to all students, faculty, and sta Appoint ents may be made by calling 692-2787.

In addition to the Chamin's Office and the Campus Ministry Office (208 Stugent Center provided by SMU, varies denominational campus naisters angulaculty sponsors also have responsibility for religious activities on c. apus,

### OFFICE OF FINANCIAL AID

The University's financial aid program includes scholarships, grants, loans, and work-stuge jobs which may be awarded to eligible students whose resources are insufficient to meet their educational emenses. Placement hervices re offerd to students desirin c apployment. Also, hadents who here a fine icial emerg@co Hecely for a small, secreter loan. The Office of Financial aid 6 !-3417.

S dent Affairs

HU IAN DEFELOP ENT SEI ICES

grounseling, testin cared and l planning, and job place seprices are provided through the f ir units of the Human ownent Services. Al' service are av ilable to the SMU comm tl oughout the year.ar

valounseling Center (Clements H: , Room 209, 692-2266) streal, vocational, m3 riage, and other types of counseling se SMU students. Psychologists p ake; available at no farge a abstance to student in are such as improving motivation, change anxieties, conflicts side family and friends, choose dor, human relationships, and other personal concerns.

"Larger Center (Chinents all, Room 208, 692-2290): Assi is, vailable to studen in est blishing and pursuing career objetime elation to the we'd of week. Interviews for career opportu and part-time, full-time, and career job listings are provided through ti s office. Teacher [Acemes services are also offered,

"Festing Center (Coment Hall, Room 209, 692-2266): Na to a such as Miller onalogi Test, Graduate Record Examination and College Level Founing in Program are available through the office. Registration 1 ms for many tests, test schedules, and the testing information of resources are available through this office.

Discovery Center [[Clements Hall, 692-2266]: Opportunit f self-discovery, infor ation bout career opportunities, and contional canning to all students in combinity, personal goals wi career portunities available through this center. Counselo at academic advisers at available, and the Center offers a course in personal and vocational development and planning.

The Human Devi apmen Services provides confidential services. Students who have a personal concern but are not sure which SMU office to contact ma call 692-2266 for appropriate information or referral, or for a ar ements with one of the HDS centers.

# OF R. OF THE STUDENTS ATTORNEY

The Office of the sudents Attorney provides free of charge legal services and counseling to all students of the University. The office is located in Room of Storey Hall and is open daily on a set schedule, but appoin, sents are available.

The office is staffed by a full-time licensed attorney and a secre-

A wide range of legal services is available through this program. A nominal charge is made for mailing costs if necessary. The only charg made it the stu ingendered by fing fees.

se event of litig: on ar

TR FFIC ANCE DEFICE

responsibility of the Un the following general and

raffic and parking?

rotection of persons an rope

nvestigation of incidents

the prevention program Disaster plan (Civil Defe

Director of Traffic and lety mance of the Traffic and liaison with the various commit nd faculty organizations provide urrent information regardite en t 5.

Traffin and Safety Office at P all allnes. Traffic and Samey o ght, and may also be summone

and Found Articles. The Prive official Lost and Found Office. At d as soon as possible in other to ry to the rightful owner.

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ervises the activities and e and reports to tar Presi on the ampus rud stu Traffic and Safe Offic ement a solems : d mat

rson Hall, 3128 pyer, ? rs patrol the Can us da 7 telephone: 692 333 o

Traffic and Safe Office es lost or found s, suld be cilitate the retur of the

### GOVERNANCE (

University Governance Office for tates the operation of the responsibilities and serves governing bodies in their ssigcentral depository for all govern records. Include among sonsibilities are service functions r the Faculty Sea, te, the t Senate, the Judiciary Bookls, t shared Governance Coun-Advisory Boards, and other share governance group. These ons include secretarial work, at gements and notices for meet gs, preparation of minutes and eparation and ecling of ents, including the Enchistion. Se Office reports aminisly to the Office of the Prodent. this capacity, the Office trati nally is asked to serve separate but governance-related groups or example, it currently prevides the above mentioned services University's Energy Compession and Equal Rights and Opportunities Commission. It is the sponsibility of the Office to serve the rads of the various decision making bodies as fully as possible while at the same time working within the bounds of its accountability to the University.

# University Inicies And Facilities

cicials.

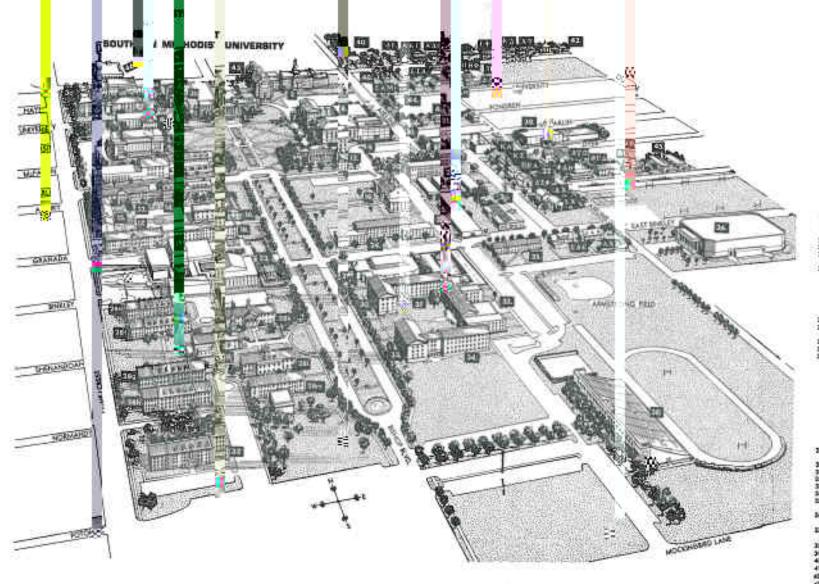
The followills niversity policide and inf n concernie help liversity facilit a are noters to the which studen in needs Mo family rize laself. Matrix on in Schethern bjethodist Jaisity makes responsit for anding by Il be subject disciplinary action. It is so it all local, . e, and federal lavit are supported the institu oo, and violators of these of ciplined by ivil authorities and or Univ

TRAFFIC REGULATIONS

The follow special traffic ruits and r t as have bee enacted by the Unitersity f s ety and security of the SMU community a ply equally to all students, factory, and 1 mbers, For surposes of interpretation, c Campus area or Iniversity proper "include all properties own by Southern Met dist University, all fraternitia and sororities, and 2 housing administered by the SMU Housing Office "motor vehicle" includes automobiles, trucks, motorcycles, motorbikes, and motor scooters.

All pertinent State and local laws apply to motor vehicles and bicycles on the Campus.

<sup>\*</sup> Traffic and parking regulations are listed on pages 39-47,



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MOTOR /EHICLE REGISTRATION

Motor vehicles play a de al perm Which is estaine. When the hicle is regarded with a the letter of t

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Only one notice at an one time may be restricted by persons ho reside on the University can us. At the discoult of the irector of Table and Saf w, in experional case resident students ay register be than only thick following poeduant outlined

Item 6. Commute the Can may egister mor than de vehicle, at only one h vehicle may be sthe Campi at a the. When ibsequent ve les are regetered, it will be necestiry to resent the arrent lacen receipts or titles of all vehicles, Then a operator gisters mod than one vehicle, he must complete a Artification ating only se of the vehicles will be on campus at a the. Breach the certification may nullify the vehicle registration and result disciplination.

Non-expiring vehicle identification decals will be issed to faclty and stat Evidence of employment or position must be estabshed by the policant. Faculty and staff parking fees for bermanent reals must 🕇 deducted from individuals' pay on a reliar basis. adividuals (diring to pay in advance may be issued temporary ecals for periods not to exceed 12 months or extented beyond ugust 31 of any year. Payroll deductions will be contined unless se individual desires to cancel the vehicle parking dal and he turns the decal and assigned parking gate card to the raffic and nafety Office.

8. The fees for vehicle registration are as follows:

a. Students (more than 9 credit-hours)

b. Students (9 or fewer credit-hours)

c. Commuter's extra permit

\$20. 10.60 2.6 d. R slacement for los or lamaged lecal

e. F. ulty and Smiff f. F. ulty and fif

A)

(Perkins lot an , Rh erved s ces) 10 monthly g. C stract employees dist persona vehicles 10 monthly in ad nce

h. I sosit for parking to rip car

i. St amer regulation 82 S

Univers / Policies and Fa lit s

9. The niversity Traffic id afects O ce will issue whicle scals to uppe class resident statem for pe sing in "Barea (Borth Quadra : le), consident was a signmen made by the thean outstudents. C her residents of the North Qu brangle muse park yearles in the W" or "AA" pasting area (( venby Stad m or Mody Coliseus 1.

### B. REMINDS OF VEHICLE EGISTRATION FEES

Vehis : registration fees will be refu led under datain ciralimstances, coording to these formulas:

1. Senis i graduating at the end of a f: semester we be refunded one-hal the registration fee.

2. Stud its who mintain their status s registered tudents but who are tudying away from the Camp will be refunded on malf the reg ration for

3. Stud. ts who withdraw from the U versity und extending circums, nces involving extreme hardsh will be refueled a posion of the gistration fee at the discretion of the Director of Theffic and Saf y and the Committee on Safet and Securit They shuld make at lication at the Traffic and Saf y Office.

### C. TRAFFIC REGUL TIONS

1. No t registered schicle may be park in areas as ned to gistered ve icles.

2. The following parking regulations are in effect on Maday through Friday between 7 a.m. and 5 mm., except where parted signs or tain special instructions. All puking areas an unrestanted at other limes, unless otherwise posted. A parking may barobtained 1 mm the Traffic and Safety Office denoting agos assign to register vehicles.

a. Mar freshmen are authorized to park only at the Olenby Stadium parking lot, the University Boulevard parking lot, a the parking field at Moody Coliseum.

b. Other students who live on the Campus or in University property will be issued registration decals which authorize the to park in designated areas near their living quarters. Between the hours of 7 a.m. and 5 p.m. on class days, they may park in no her Campus parkings areas, except that all upperclass students may use the two-hour parking area at the Student Center at any time,

c. Students who commute to the Campus will be issued registration decals which authorize them to park in certain designated areas,

and a not permit d to have in creas assigned to resident student 3. Cu is and pavements re marked to indicate the parking restri effect between 7 am. as 5 p.m. City ordinances are effect 4 hours. letter or rember is minut in white on the pavement . idicating the type or decine a vehicle must display in ord in a given space. Sons r ust also be used to indicate ar restru "isitor" parling space are redicated by a painted designation b. \* sign at the arking at endeance. taces restricted to 'Disal d Persons" are indicated by C. paints designation d. Reserved" p king sp ces or indicated by an "R" or tit paints on the curl or paves ent, ee by a posted sign. 4. In the event of conflict etwarn traffic signs or markings at paintee regulation, the signs of markings shall be followed. The responsibility for finding an horized parking spaces rests with the strong vehicle perator, ack mf space is not considered a val excuss for violation of the rues and regulations. 6. The person regreering a rehise is responsible for all citatio issued gainst it. 7. The speed limit on the Compin is 20 mph at all times. On a parking lots, the speed limit as a supply. The only exception to the limits of designated by post I signs. Speed limits are enforced by the un of radar. 8. Tr be citations for the sollo fing major violations will resu in a to dollar (\$1,00) per lty e: Paring in a fire ane Blo ting a drive way Paring in cross alks or elloy painted zones Docole parking Exacing the seed limise Mo-ng traffic valations Faire to give r bt of w to wpedestrian. 9. Traffic citations for the follogeng minor violations will result in a four dollar (\$ 00) penalty e: Overtime parkir Parking in an hauthorized not, including spaces designated "Visitor" or "Fisabled Persouit Parking outside the defined lim s of a parking space Parking on sides lks or grass of Parking a trailer or boat on car, bus Failure to display a decal property Improper use of a traffic citatis Bicycle violations 10. The following disciplinary acrons will be taken for violations

a. The operator of a vehicle in violation of regulations will re-

of the teking and traffic regulations:

Iniv sn its and Fac ficire t<sub>p</sub>ffi rition, eith n person or itt ched mie citation the Teathe nicle. admafer at Interes does sit the citation is issued. A district of the citation is is in the citation is is in the citation in the citation is in the citation in the citation in the citation is in the citation rape v 18 n qat Tr ferv 6, 40, toscwill = st lays or a de ts ir theiring de the and trans rif i, ares perm io x to r 19ter. b. . 1 th 1 Se violation will result no viels in out in the su ension of par out in t nasprivile repor trothe ye-Presides for Student Afanirs. I pensi pensi prioc vi student may not pur park the bar econychicle to the park the bar econychicle at a pus m 5U5the ecnychich . ( pus. rked only to Com 2m parkin lot. c. ac violat or of a vitticle suspension penal 1At of 15,00 and in a report to th Vicefor Stude : ffairs." d. i should be necessary for an illeg: y o irked remo diche totting charges will be assess the the v nicle ner. e. si rs on Be Campus are expected Oggerve ! and t ffi regulations and to park only in ac<sub>ias</sub> mark In the expit a villator receives a citation f Forking area, rould spply his name and addressure it compatt, to the Traffic and Saf s on the y 1 Thice. violat tri fic lave and ordinances will be ec to the City liffic Court of niver by Park, f. ol ion of begistration provisions incred at frac ulen gistratio c playir a fictitious vehicle identification c playir a ecul valich was issued for ano voticle, in the ne vidual to name a vehicle for use of nacher m nber on the Unive it commonity will be considered for discipling action 11. A ra c ctat n may be appealed to the ra c and afety within fit en dag of the date of the citation. 4 a. 1 1 peal boad of \$2.00 will be collected rom : person who de re to ppeal citation. Should he fail to pear : the a heering to bond will be forfeited. Upon his appear ace for appea ie; ing, the appeal fee of \$2.00 will be a turned to the midividua pri. to the hearing. 12. Ten are some special regulations soply 6 to motor ocycrs, and motorbikes. Like other motor archicle they be regarded at the Traffic and Safety Office, and must display a registation decal. The same penalties for viols ons of regulations apply 5 them, and parking and traffic regulations are identical, with certain additions and exceptions: a. Motorcycles may be driven only on the streets and driveways of the Campus, and are explicitly prohibited from sidewalks, lawns,

<sup>\*</sup> For further information about stuffic violation appeals, see page 74.

versity all notity the Educationent of Traffic and Safety if the flag is to be wan a other th a full staff.

# USE OF THE GROUNI

well in dynamic in the letter of the Dean oh Students and in the Physical Plant mepartme : Particular care a puld be taken in the friving or drill ig of bo s into the earth so ut no utility will be uptured in the rilling ogedriving process.

## Uss OF BUILDINGS

The Universary proved determines the schedule of academic classes on the carpus and a current record of alass times and locations by building and real n number is main given in his office at Perkins Admini ration Fulding. Because of Grow led schedules and pours until 10, 0 p.m. n weeknights. Unland previous arrangements have been made an reported to the Transc and Safety Office, Fraffic and Safe, officer. will investigate any cretivity in classroom suildings after 1/:30 p.n.4 to ascertain wheth proper use is being nade of the fac ty.

All housing the ilities volich belong to the maiversity are the reponsibility of Office the Dean of Stude is.

Fraternity secorit housing and administration are the reponsibility of the Office - the Dean of Stude - 3.

. The Director of the Student Center coor hazes the programs, neetings, meals, and general operations of the Stu-nt Center.

University shows, large meetings, and private beefits are held in oth McFarlin Memorial Auditorium and Moody Coliseum by arangement with the manager of McFarlin Auditorium.

Keys to buildings are issued through the Traffic and Safety Office o authorizer persons only. Keys found in the possession of unauthcrized persons should be returned to the Director of Truffic and rafety. Authorized SMU keys have the words, SMU, DO NOT DUPLICATE" stamped into the metal.

1. No person may be permitted to sleep or reside in any part of any stilding without approval from the appropriate office. Transients ound in buildings at night will be removed.

### FIREARMS AND FIREWORKS

Possession or use of firearms, explosives, fireworks, or incendiary evices is prohibited on University property, with the exceptions

Uni ersity Polices d Fc tha student-mane is forti le wand shotgune may be registered ts with the Vice-President for 120den Affairs desi den Affairs e Day pepresentatis, Duly author ed mer of ther since us S. ... y morce or othe decredited law tofor ment officers pol car fi rat is when spec heally so instructed

lation of his Gicy si red a seriou offense.

Members of the liver y on he unity are, at a very real recorded visite and sadors of the liver by the liver ty Ttl treatment excoorded visite and the mpus has entered to d where view takes of the Univer by the niversity. It is spect, I that gill members on the faculty, steef, and sudent body liver standard members on the faculty, steef, and sudent body liver standard members on the faculty, steef, and sudent body liver standard members on the faculty, steef, and sudent body liver standard members on the faculty steef, and courtesy at members and respect.

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persee serving as he.

Waile on campual all gr. strate expected to sphold the regulation stablished by the Uni erroy.

Its the responsibility of a peak, when calley upon to do so by a University official, to ide, if himself properly to state the purpose of his visit to the Can us and to identify is host if he is not on o cial business.

# PROTESTS A ID DEMONSTRA JONS

Tamaintenance of ord, , with a reasonable exibility of interpretion of that term, is it perative if a universory is to conduct an effective educational program. Any person or grap that deliberately dupts the normal patern of functioning of the University will made to stop his di aption.

TI. University expects I member of its immunity and its visitors and guests to respect the rights of other individuals.

Any person or group d iring an audience, ith another individual or group on campus, o discuss grievance may request such an audience through appropriate channels.

Any person or group califring to initiate cal participate in a gathering on campus for p...poses of demonstration is expected to do so in a peaceful manner. Such a gathering houst not interfere with the normal functioning and operation of > University.

During any peaceful demonstration, the demonstrating group will be given ample opportunity to discuss its grievances with approprinte persons.

All guests of the University are to be accorded respect and dignity at all times,

<sup>\*</sup> Activities which involve Campus streets should also be registered in the Traffic hd Safety Office. See page 46.

<sup>+</sup> Housing facilities in the Perkins School of Theology and the School of Law are operated by the respective schools.

Visitors to the compus normally are wiscome. However, nonmembers of the University community w... are engaged in oncampus demonstrations must abide by all Ur, versity, as well as civil, regulations. The University reserves the right to order from the campus any non-University persons who are involved in on-campus demonstrations.

Any person or group wis disrupts the no and functioning of the University will be requested to desist, If nid request is ignored each person who is involved will be subject to severe disciplinary action. Such action will initiate from within the University. If such action fails to restore the campus to nort, dey, action to restore order will be taken from without the University.

# SESIDENCE INFORMA ION

### CAMPUS HOUSING

Security of the Halls

The residence halls will be open during the following times:

7:00 a.m.-12:30 a.m.-Sunday-Thurse y 7:00 a.m. - 2:00 a.m. - Friday-Saturde

Within an urban community at this tim, in history, precautions must be taken to secure persons and proputy against any violent acts that may be committed by non-camp, citizens. SMU makes considerable effort in both time and money to assure that its residence community is safe and secure. To thi, end, Traffic and Safety officers patrol, on foot, both the South Qualrangle and the North Quadrangle and the auxiliary units from 11 10 p.m. until 7:00 a.m. seven days per week during the school year

By having entrance doors locked in the esidence halls after the closing hours, and by having Traffic and Sat, y officers patroling the area, SMU ensures that its residences are real nably secure.

Since SMU has no curfew hours, a procee, re is needed in case any emergency should arise after closing hour that would necessitate reaching a student who had not returned to the hall. Therefore, students are encouraged to leave informat, a at the residence hall desk or with their roommate as to where they can be reached in case of emergency. The Residence Life sta is constantly available for assistance in any emergency situation.

Safety Regulations

Policies concerning fire prevention and t= general safety of resident students have been developed by the Occup of Residence Life. It is the responsibility of each resident student to obtain a copy of these regulations from the Office of Residence Life.

### OFF-CAMPUS HOUSING

All freshmen students except those who live at home with close relatives, or who are married, are required to live in a University

der this policy must v the resicence. Any e entions Dire for of Resid ice Lite

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de a ser itional expermee bewen In order to pro cture sidence that the full i lepend ac of rmits unberclass stur nts to live is to are a red to discust their outsite ork of tri University nd/or mpus mar-trage, SMI wit their apas, nents. Stud parents if the a minor Students she id be ert n neir prrect th the flice of Re lence toth it addist m is listed t it fice mmeregi-tration. Aoy dist y.

# UDEN CENTE | DLICE 5

GENERAL II

The rooms in the building may be used for portion sions or rehear als only with the approval of the Student with reference.

The Studen Content is 10 the building or
in connection will Student Center sponsored activity.

for met ng space in the C te are equement ugh the escriptions secretar 60 - 568, sace in the escription has received a 11 g this infor-All reservator must be mad not confirme mation. A grows hould be assume that it has a large attention until it receives writt confirmation. The reservation of the west take note of organizations which have geen confirmed. When two stack with bookings which have geen confirmed. When two stack with bookings which have generated at a large various dates are not honored, the inganization president at a large various presidents. contacted in writing, and wey will be requested o. ... bdvt a Ww request for facilities.

Advertising, commercial activities, or sales of the ans of any nature must have prior and oval of the Student ertification.

Animals or pets are needlowed in the build g. Gambling of any nature : pSphibited within he Stunt Center. The hours for the Student Center shall be:

7 a.m. - 12 mer night, Sunday-Thu day 7 a.m. - 1 am Friday-Saturday

Later hours for activity within the building may se arranged with the Student Center Director. No one hay re tain in the building after closing to sunless accompanied by a permanent staff member, or with special written permissic from the director.

No minors are to be all cived in the building scept hose bearing

an official ID. Persons mon bearing an official D wil the asked to leave the building.

RESERVATION POR THE STUDENT CIVITER

There will be four de hatel areas in the Student Center lobby for information tables or worths. Areas 1 and 2 will be by the Stu-

<sup>\*</sup> Adopted by the Student Senate, April 30, 1974.

derday enter In ale na le in Booth, anh Ar is 3 and 4 will be by dismis cases. Additional areas will on grivated for use by special per 1 sion of the under Content Content Content Androup may use an are grad days of a content with perodission for idditional days to be by atted by the stiffent Center Committee. To group may occurred a reason area for than 3 days consecutivel a research to use a right or room eposit at the time the negrative a research to use a right or room in the Student Center Reservation.

Cernade Reservation 121 not be man for group until the deposit

outlounge of the Endent Center is ill be all? ed to be reserved by horized groups wishing to t : the are after 2 10 p.m. Residention Clasumation:

Price vation of leting space is allheated und three categories.

Price so is given to Class A. During t a academic rear (August 20-May (), Class groups will not be llowed to serve space more that yo months prior to their even

(University)

1 of I functions of the Board of Tirstees, Ch. cellor, and Presiden the University when meeting a regard tathe affairs of the Uni Ality.

2 m/l functions of faculty, stude s, and at of SMU when organic of as a program designed to of effect the University with the qual of the SMU liberary in the same in bers the SMU pmmunity.

3. Functions of official agencies of the State f Texas and the

Clas B (University Related)

I. All boards and committees of the United 12cthodist Church. 2. All organizations limited exclusively to the parents of the

SMU students or to the alumni of the Universit

3. All functions of faculty, students, and stall of SMU when organized as a program designed to benefit the University with the qualification that the participants number less than 50% from the SML community.

Clas C (Outride)

all groups not covered above (upstairs only).

Class A-No Room Rental, 10% surcharge on all food and beverage services.

Class B	3 hours or less	3 hours or more
Rooms A. B. C. F	\$ 20.00	\$ 30.00
Room D	10.00	15.00
Room E	15.00	20.00
Jr. Ballroom	\$ 35.00	\$ 40.00

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Ballroot -, ss than 300 person	** **	.2
Ballroot —le ore than 300 person	65.00	10.00
	75.00	_00
Circuit tom		5-
Senate Asmorber	30.00	0.00
Assembe Phon	45.00	5.00
101-10- 3c	20.00	.00
Class C		
Room o 1 C. F	35.00	5,00
Room I	20.00	25,00
Room Lo	30.00	30.00
Jr. Ballmor	50.00	65,00
Ballroorn -n is than 300 persons	200.00	270.00
Ballroor pare than 300 person	250.00	
Circuit Ckomn	.,0,00	30_00
Senate Wangorber	N.	X
Assembly Prior		_
101-10-	25	
	0.657	14 15
Additional Charges (applies to B 8	C)	
Projecto	5.00	
Screen	5.00	
Projectop and Screen	7.50	
Record layer	5.00	
Additional briging for antiquence	41000	, ed

University P ic s and Facilities

Additional ricing for equipment and food may be secure from the reservations office.

Cafeterias hay be reserved by sturnt groups for programming during off hears only with the permation of the manager and director of for services.

The kitches on the second floor man be reserved only after of pecial permission he been given by the man ger and the director services.

No food outrink may be brought in from outside by any 10 ganization or group using the Student menter facilities withe t the written appre al of the Director of the Student Center.

### STUDENT CENTER SIGN POLICY

Only memats of the SMU community may post signs in the Student Cent. Any sign may be posted in the Student Center in areas designat, by the Student Center Board of the Student Senate, with the folk ring qualifications:

Signs must be approved and dated at the Information Booth Infore being po. ...d. Signs will be removed after one month, this limitation may be vaived by the Student Center Director.

No more then one copy of each item may be placed in each designated area; the maximum size for a sign on a bulletin board shall be specified on till t board. Election rules pertaining to campaign signs shall be followed during election periods.

Almsigns must bir at the from the mines of the University

Alipinquiries about soms and co tent a just be addressed to the

organization sponsore

Sit ts may be post d in the extraor of the Studen Center only when he approval outle Student Onter Pard, For a proved loca-

STUE NY CENTER S OWCA POLICY

Sharcas- in the tudent Center are a lable, on first come, first nervec sbasis, to all recognize Stude Organizations or Departroynts of the U versity.

Shidycases will n be used to romod an indivious political

cand sette. They may be used to phonote political arty.

Rearryations will be used to physical political sery.

Rearryations will be accepted twoogh the Student Center Information Office no more than the week in a state. Limit of one topwcase for a period of one kneek riday riday, at a cost ig one dollar (\$1,00) per were per showcase or Organizations or Departments are responsible for short can derive time will be rearrowed by the staff of the Student can derive me will be rearrowed by the staff of the Student can derive time will be rearrowed by the staff of the Student can derive time will be rearrowed.

will : sume no responsibility for the displaymater is.

STUDENT CENTER ALLOC. ION CE SPACE PLICY

Astr. University-related group may require spant is the Student
Center Requests for space in the Student Center relative submitted in wolling to the Student Center Board no later taling 0 days prior to the last day of classes of the spring te ... Fin a roval of all space allocations will be by the Student Senate.

Space will be allocated after classification by the 5 dent Center Board subject to the approval of the Student Sensio, 6 4 divisions: a) Revenue producing areas, b) Staff, c) Offices 🔐 University re-

lated groups, and d) Activity space (lounges, restmont, etc.).
Groups should be student oriented and stude toolvel, and priority for space will be given to groups serving to urgest number of students in their activities. Groups, consider by the Student Center Board and the Student Senate to be highly restrictive in nature, will be given low priority in space allocation

Groups may be asked to share office space. No roup may share oselinquish its space to another group without the approval of the

Student Center Board.

All allocated space in the Student Center which remains unused after 30 days from the beginning of the fall term will be subject to reallocation by the Student Senate,

All contracts for Student Center space will be approved by the

Student Senate.

# Student Code

# INTROL JCT ON

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icul B Senate,

St lents are the reason for th Sout rn Methodist Unicorsity. The University is com; sed of three contituent gr faculty, and administrators (including sept). Together these groups form the "L share many areas of mutual concer Deci ans concerning pod ies for the areas of mutual ... oncern are arrive at throug a process of share. Haput and gover muce thros h governance bodi-such as the Student Senate, Shar Governance Cogneil, Adv ary mound to the Vice President for tudent A sirs, advisory Board to the Provost, I diciary Be rds, pc.

There are other areas cowever, nichese basically within the realm conscions uen Those areas which are of speces and ove idin concern to students are address; in two ays () the Constitution of the "udents' ssociation of Southern Methodist University, when h was adopted on April 24, 1974, and (2) the Stadent Code and all other forms of legis tion of the Student Senate. All students are regionsible for being conversant with the issues addressed in the Student Code and the policies it estab hes. All students are also

<sup>\*</sup> Established by the Student Senate on behalf of the Students' Association of Southern Methodist University.

I. POLICIES : RT ID NG T ST DENTS

A. R bits and Response billion of Stude.
Stu ents should consect them sives a line and people and law-is lineated in the Stude : Code and/or Luiversity=olicy Stude s' Association Southe Met will him sity, and viola-University. The responsibilities and right that its contained in this S dent Code and I other against the S dents' Association a vestablished by student for st inf. Vs stions of these rules : d University policy by s dents at at the imposition by orl restudents of penalties on the visual A minary of vio-lation in SMU is considered by t. A minary of vio-lation in SMU is considered by t. A sociation and the U versity as an implicit de aration of the ce on the part of the tudent of the Student Code and ni try plicies.

Wh on cumpus, all guests of studen s me it up old the regulations a ablished by and enforceable thre, ght is Str ent Code. The condus of a guest on campus is the r pons dity of the student host.

C. Dr 2

B. Gu ti on Campus

The rug policy is adherence to all fe real, tate, and local laws. D. Al. bol

Even student shall abide by the folloring and f Trustees Alcohol I licy adopted on May 12, 1971: of

The Mniversity prohibits the consumption to alcoolic beverages in public places on campus. The Board . Trustees the as its conviction in conscience that alcoholig beverages and the affects upon persons constitute some of the mest seric s prodem in our nation. The Board and the University therefore arge sonn nity members "to abstain from the use of alcoholic beverag | " at all times. The University also recognizes that responsible in vide is make their own decisions. Community members are expected to maintain selfcontrol and to uphold the dignity of the University at all times and in all places. "The burden of proof will be usen the user to show that his actions are consistent with the ideals of excellence of mind, purity of body, and responsible social behavior,"a including recognition of the rights of others. The University will initiate dis-

en rsons eglect the bdie their own reciplinary **C** 3 sponsibili

جورنا أج in thouse it all m be nizant of Studen iq \_\_\_ under 18 y and local psin p wit eithel paren occidul couse. It is so of age to when sai o it is resolve to selly furnit, if we of suse to be a d, or is rawan to an person us er to have of 18 years unlawful furnished any alcol list | 1 ge the Texas, Morec struct is reawful for anyone to b / ye it alcopelic barerages on he C in of University
Park. Th Use or tyets thus each the idual d group within the Univ sis sunin will Johold tyles laws.

This p ic to be ed q the legiversi 'sie oncer for the mental and phy: albeals, and well-t ng of the members of the University o nn nity in te | i e

This p ic has men n terpre, jed and m emend by the President of t : tive ty i the fe owing purclines

GUIDELIN 5

Student

Recogn tin that the bove licy igentually said and that it is not pc ibo to presse every monting acy which would require policy in restation, the administration sees for the following guideline fo poli- impement pion: ,;

(1) T : Eliverty ulholds; se lawe it urger strention of all communi rembe at time of treed nizes the riousness of the problems and by beveonge alcy tol an hit bresses the role of conopen: d gran viovetion od the land the inversity policy

will be g uses fo Uninersity, sciplingry action at

(2) T : Siventy ohibit, the un of alcohole beverages in public aress 👼 car pus m Public shall in defined 📲 all University grounds, all sader to bondings noting affect, all dining areas, all lobby area in traditional residence areas, all administrative buildings, Student Center, M arlin Auditoi im, Mood Coliseum, and all libraries.)

(3) The Wiversity deres to encourage the development of each individual's agree of permal responsibility, especially on campus. The conduct of individual members c the community is a reflection of the extent to which this is schieved. Inherent in this stance is the assumption that persons will respect the need to maintain an Smosphere on campus in 'apich the teaching-learning process can a carried out and, above ...., the rights of others to participate in his process will be respected.

(4) Resident hall supervisors, frate sity and sorority officers and house magers, and sophomore spinsors must recognize that the question qualcoholic beverages is of primary importance in their advisory role dealing with minor students, especially freshmen. No person should accept responsibility, either voluntary or paid, to counsel and advise campus residents abould he find himself unable,

<sup>.</sup> Book of the Methodist Discipline, 1968, p. 113.

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of p. lo. phic disagree ent, to enforce olici and be<sub>zula</sub> ons of he University.

some iti, ents come frequi homes where bearing als nsua ed soc; lly jothers will lesse had no experience at a alco dadall students, upecially freshmen siguld I to a entic the meetings, which have been sales led of ed ::: n on this sulenct, conducted ur ne s the U vi pity Health C diter and the Dall Commi ism. Fig teroblem cases lifue to beverage acold sho imm liamly to counse ng services, entity par donn

Reside is not University praduate housing are expeass me full p so al responsibilit, for their own con dett.

Reside to n the other ttlormitories will me skpeciff to ob. rv strict the Texas Statt ps and City ording of a shoric beverages. of nder no circum pares cen the ity be one a sanctuary 1 : violation of the 1w

rms a 1 Fireworks

or just are prohibited from the use of firearms, x psive we as or inc diary devices on miniversity propertd S den owned tough ed to ing rives and shotguns mid/ be registered any est ari ag ments ith the Vice Pres ent for Student / fa or #1s/her de in

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or as ig is a sidered to be amaffront-physical tal ad/or ms al- to the lignity of a studed; by a group or and representative of g up. A vivities strictly any specifically forbige entere the following paddl g in any form; prochological or physical mock road legal venger hunts; repes and any other control ity de the confines of the bup's meeting place; anguang in humili ing p blic stunts; degraing and possible ju lous names; late with sestions on nights preceding class days; and any similar activit t.

Any activity involving mental anguish, physical suffering, or to life is strictly forbidden. Complaints concerning azing se directed to the Office of the Student Bod President.

G. Pe

Sturnts may not have pets on University properly or in Univerldings except in Greek housing units and auxiliary housing.

### H. Sa and Distribution

Any student or recognized student organization (See III, Policies Pertaining to Recognized Student Organizations) may request permission from the Student Senate to have sales projects. The request should be submitted to the Secretary of the Students' Association and should include the following information:

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es roject n st within the mits established below:

1. Spo. tenstudent, more take partition of the campus on a person ab person basis, as pt in the virg units.

alic rales boults, will be mile le on a first-come, firstserved is do the St let. Center ses tables may be reserved by a recent ze estudent Artor nization contacting the Director of the St lent Center, a prisval of project though the Student Senator rog m Cour il require effore these tables are reserved for sales

3 To ket elmay be noted through the clear office in the Student Center as well as in it view, that sale of it.

An out at leageners can individe wishing to sell to a specific

recognized andent a partation recognized permission from the Studen Serme.

Written material, inche ag boo magazines, newspapers, mono-graphic journals, pictores mapph leaflets, etc. may be distributed blic to stud it by either ling it or giving it away free of charge provided: bu

a. Set such distribution is made contdoor areas of the compuses the interpretation of the compuses the interpretation of the compused of the c gs whin buil, ng

b, at ter manns in of distributes shall be orderly so as not to unity member

c. at tel distributor or distributor of the material shall conprovide a trash ceptacle at the site of distribution;

d. that to distribution shall be inited to the student members

of the Juiversi community

Adequate nd pern nent distrib. On areas and reasonable procedures governing distrib, tion areas to gadents shall be formulated and posted by tag Studen. Center Commettee of the Student Senate and may be obtained from various deans coner appropriate officials for buildings u ler their upervision.

## I. Protests and Dem ustrations

Any student or re. gnized studes organization desiring to initiare or participate in a sythering on campus for the purposes of demonstration is expected to do so in a peaceful manner. Such gatherings must no ecuterfere with the rights and privileges of students or other University community members.

The Student Senate, the Student Body President and his/her designate shall encourage appropriate persons and officials to discuss

out to or recog zed stude of de ini anating springs the ith th grof or its pt statives. organ fatio Officia Nto

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very University, a using except those was Frs hmeas dents le tives or treen married, xceptions live house th clc this plicy made le you'y the Strong Senate University Redent a Con lug pa with the irector of Residence L

Unercles udent: mar, ve in eques Iniversity housing or carry s, and require report to the Office of the Director of R ider : I fe the co c address

L. Exept ns o Sem ut not de Police.

Exept is polic se made made student Code are made the mader 5 are. P code les for off sining exceptions to the pe cies ay I of ained uros the Office of the Student Body Pr dent

# I PO IC IS PE TAI ING TO RESIDENT STUDENTS

Statent shall abide by the following visitation policy, as adop d

by the St. en Senate on N. rch 12, 1974:

Visitati i defined as t privilege of entertaining guests of e opposite » it one's living quarters. All University residence hads have visit ion. The maximum hours of visitation vary according to the typ of residences.

Visitati shall be determined by a two-thirds vote by secret ballot of the esidents of each dormitory floor, Greek house, or individual aps ment complex, within the following limitations:

FRESHMAN RESIDENCE HALLS until the end of the first two weeks of ( isses:

2:00 p.m. until 2:00 a.m. Frida Saturday

12:00 noon wetil 12:00 midnight Sund

Monday-Thursday No visitation

FRESHMAN RESIDENCE HALLS "til the end of the first two classes:

Upon completion of the first two was of classes, the residents of each freshman floor will determine the visitation hours for their floor. The visitation hours for any given floor must receive a twothirds majority vote by secret ballot and must fall within the following limitations:

Friday-Saturday 2:00 p.m. until 2:00 a.m. Sunda 12:00 nom 1 1 12 0 m night Mond Thursday 2:00 p. R 1 12 0 m night

TRADITI NAL UPPERCLASS E'S EN SHELLS (other apan limited ve ation floors), GREE SI 51 3, and AUXILIA TY HOUSIN(\*\*

Each fle in upperclass residence is the man limited distration fle ) each Greek house, and how a tiliar apartment of the contraction of the contract of the co determine 7 a two-thirds secret all if the remarks the hou of visitation.

### UPPERCIASS LIMITED VISITATION FLOOR

Any up treats person may re ue to be assigned to an ugsier-class visita on floor when making their hour og propest. The v. station hours nust receive a two-th is cinajorit seem ballot vote and must fall within the following limit: "ons:

Monc 7- Esursday 2:00 p. 1. itil 12 0 m Inight 2:00 p. m. tril 2 m. 12:00 nema urtil 12 to m. Frida Salarday Sunday.

All Uni ranty Housing Units to stall w him e following imitations in mplementing the visi htiet policing

In trad onal residence halls, he and some visiting in such other's rot is must be escorted H an ost or house. On leaving the room, the uest must be escorted to be lobby.

The host or hostess is respond to the presions of higher guests. All participants in visitat in deust abide the guest placy.

Any exception to this policy ill me made though the Sti ent Senate.

### B. Quiet Hours

The hours from 7 p.m. to 7 and e the official daily quiet turn for students living in residence at this time should be especially conducive the standard or sleep. This is to be observed by all students who live in the residence has and their visitors. Exceptions to this policy 1 10: made by the Student Senate through the University Resident Cobincil.

### C. Guests

Guests may visit a student (bat) vernight in the residence halls provided that an unoccupied bec is available. The lost is responsible for the conduct of the guests. The guest is expected to comply with the same regulations as the post.

A Guest Book is provided at the residence had desk where each guest must register, giving name home address, and the same and room number of the host,

The host will not permit the juest to sleep or side is the basement or any other part of any bailding without athorization from the director of said building or the Director of Residence Life.

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### TO RECOGNE D ST. DE I P LICIE ORC "ZATIONS

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mt organization pan su tial urt ten ognized htvironme Southern McMahis Univer .y. terms and f ted through factory no "staff reperiential les Ton which ctivities for a late te has t as develop many pp tel ities or ement and remforte : se in assr in

le power and respon bil y to sblish criteria orst ranting ring and removing reagaized ... uent organizat in matus. O: 7 recognition of a stuc attirgat aon grants may hnivileges. In include use the S de ot Ce er cilities for reet gs, pub of events by the S dent Se ite rogram Coun , Sie use one University name, and the rightsto ecition for us of hetudent ps vity Fee monies. These pric leges re corded only & these ground f students who have obtain annual cognition from toe Studer enate as an organization. Recognized udent organizations do no peak officially for the Stucents' As ciation or the U1 rersity.

Granting Recognized Stud et Organization Status

The Student Seriete will g int recognition on the ba : of the allowing information:

- 1) A Constitut in, By-Law, or Statement of Purpose hich includes all of one follows a. intention in the grou
  - b. membersl b selection process
  - c. duties of fine officers
- 2) Names of otherers, addreses, and phone numbers
- Name of representative the Student Senate Progr. 1 Council, address act phone n mber
- 4) Names of fad Sy, staff, ir alumnae advisor, address: d phone number, if a visor is de

This information must be surned in so the Universit Goverance Office. Groups re-applying for recognized stillent yeganizaon status must submit this formation no later tan to end of ne third week of classes in the fall semester. Previously her-recogized groups requesting recognition during the course out an acaemic year may submit this ir primation at any time.

2. Denying or Removing Reffiguized Student Organization Status The Student Senate will regove recognized student organization status under any one of or combination of the following conditions:

lia cicipatic in the Student Sen & Program Council of fund and/or non-compense with stipulations the S dent Senate on all ated Student Acti ty to subm to the Student Smate for approval py made in the Constitution, ByrLaws, or Statement of e of the reognized student or, nization to notify the University Governance Office within To of change in the officers and/ advisors of the rec gtudent or inization to adher to established recog ized student organ ato adher p to the group's own Constitution, By-L: 15, a St : crosnt of purpose f recognited studers organization status | removed or denied till vileges 1. anted recognized student organization and enumer ed der Rece nized Stument Organizations and forfeited. f recog ize stude organization state is denied or remound, a udent a our may ratapply subject to pe edures outlined for btogaing rec inized stuffert organization states. I Organi tional Me sings A group ceiking to be recognized as a sodent organization pay

request the 100 of Stuffint Center facilities for organizational metings. The three of the Secretary of the Students' Association will handle the requests.

### E. Advisor

Faculty, lumnae, or staff advisors may be chosen by each organization. The advisors may serve in any capacity the recognized student organ action determines, but they do not have the authority to control he policy or funds of the recognized student organization.

### F. Specific "olicies

A recog zed student organization may establish specific policies for its organization and members, but those policies must be in accordance t th the Student Code and are subject to review by the Student Se

## G. Membe hap

Particip ion in student activities and membership in recognized student or initation is primarily for students. Membership in recognized stalent organization must be open to all members of the Students' Association without respect to sex, race, creed, or national origin.

### H. Finances

Monies from the Student Activity Fee shall be used to benefit recognized student organizations and the SMU community as a whole. If a recognized student organization disbands, the assets of The SMU Er hiridion

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Seme er to facilitate the pro-

tl<sub>indi</sub>recognic<mark>i</mark>d student organi fulleng. Ne. per the Students li Co for the debts incurred by

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wany contractual agreement e or prization aust be sent to t het be finalization. The presider ognored student organization is Atturney at me beginning of th ced, e for he dling contracts.

I. reles

L cognize student organizat sale, projects, within the guideli (Se, I. Polici Pertaining to Al tril Rtion)

K. A egistrat n of On-Campus

gnis I student org sization. Of into y a recognize student or the obethe Students' Attorney scoulppros pate officer of each rec-Pattraged sto contact the Students'

Asse

ins 1 eq is estuay request permission to have Stratiblished by the Student Code, ents, ction H. Sales and Dis-

Aregistration of On-Campus socitions of the societions given by a recogniz at studen reganizat n must typschedied through the Student Sen te Program Council Possibile, pes of information may include the tiype of unction, te, planer tours, approximate number of partiripants receded, and wheel aglor not security is needed. Coord pation orthese events is three in a central calendar maintained by the Program Council, Changens, scheduling should be reported to 1 te Program Council since the perves to avoid region conflicts and provides one central place at the information on be obtained concerning any on-campus appetry. If an event is believed to thr ten the health, safety, or property of the members of the studer community, the request forgecheduling will be denied until it can be referred through the Promam Council to the Chice of the Student Body President for directon to the Student Sewyte.

No public performance may broheld by any group of students or off-campus persons unless sponsor I by a recognized student organization.

L. Registration of Off-Campus I ionations

Recognized sturnt organizat, as must register all off-campus functions including social event, retreats, and out-of-town conferences with the program Council, Each recognized student organization is reminded that it is sponsible for paying all financial obligations and for arranging almeeessary security measures. (See III, Policies Pertaining to Recognized Student Organizations, Section K. Registration of On-Campus Functions)

M. Fraternities and Cororities

Like all other recognized student organization at SMU, fraternities and sororities draw their rights and privile trom the Student Senate, Specific regulations governing rush and Week policies are established by the Inter-Fraternity Council and by the Panhellenic tude | Cod 15

tioun for far dernities and sold its, die Soldent St. te. These policie are and shall be in accord we her arm of gudent Senate le data ies, h final approval rad are hject to review by he 3the Student Cod o W Thin stude enate reaffirms 2. pe of one-semester le ±c. Pa sellenic, Only a stugen ush in conjunction with IFC a pas ce interes in the design of the spring is the leginning of the spring is the spring is the leginning of the spring is the spring is the leginning of the spring is the spring is the leginning of the spring is the spring is the leginning of the spring is the spring is the leginning of the spring is the spring is the leginning of the spring is the spring is the leginning of the spring is the spring is the leginning of the spring as completed a full semester in coll e or university is clasib DE grity chapters unds or alumn; funds or funds of an Edivi al number of these fraternity or a ority are spent on food, over 10,

App ndix 1

The follows violations have been established and defined by he Student Sena

# VIOLATION

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A. Technica and Minor Violat 18:

The students actions are clearly a violation of the Student ( de and/or units rsity policy but of a nature such that sevie; dir plinary action is not warrante. Penalties include any or or to see of the following:

Judicial primand, Creat e discipline, and/or fine.

B. Irresponses Conduct Without Aggravating Circumstances: The students conduct is de ned irresponsible and unacept ble to to the following:

Fine, Captive discipline, and/or Disqualification from one.

C. Irrest instances: Conduct With Agronyating Circumstances: The party conduct is deemed irresponsible and unaccept ale to the still of your nunity and involves significant infringements on til per and or peoperty rights of others. Repeated violations of any Sturent Code or university policy may be deemed aggravating circ matances. Penalties include any one or more of the following:

Creative iscipline, Fines, Disqualification from office, Suspension and r Restitution.

D. Dishones

Dishone ill be deemed serious offense suje ect to the range of pena riven in cate ry "C." Academ dishonesty carries the "Ymended pena y of suspension.

1. Dishery to may be defined to these: may be defit I essentially as or of the following

wottion of recor

igly furnishing false information to the University fficials

ition of check money orders, e . f. T

porized entry / University facilities.

2. Acada, or dishonesty may be defined brozely as a student's misres sentation of his academic work or of the circumstane under which his work is done. This includes plagiarism 500 rm papers or projects, cheating on examinations and unated access togest materials.

The folling penaltics have been prescribed by the Student Senate:

### PENALTI

A. Penaltic hich may be implemented by the judiciaries:

 Suspanion: mandatory separation from the University for an assig period of time and under such conditions as deemed neces y by the judiciary with regard to such factors as the student's read ion to the University.

student may be fined any amount not exceeding 2. Fine

\$100

3. Disconfication from holding official student positions: a student by be restricted from representing the University in any r-collegiste activity or may be restricted from par-ticip. S in any University activity or organization.

4. Rest action: compensation for damages to persons or property cause by the student's actions to be paid to the appropriate

perses or institution.

5. Crestive discipline: procedures designed by the judiciary in constitution with the student in an effort to fit, the discipline to the individual and the circumstances surrounding the particum case.

6. Judital reprimand: a student may be given a judicial reprimart which is a formal statement by the judiciary that the student has violated Student Code and/or university policy or to otherwise acted irresponsibly and if found guilty of further offense, his/her case will be considered much more serious.

B. Probated Penalties:

Student Code

A student's penalty may be probated. If the student violated the terms of the probation during the time period secified by the judiciary, the probation may be lifted and the pealty put into effect. If the terms of the student's probation and violated, the student's case will then be reviewed by that judiciary which issued the probated penalty.

# ADA ICATION OF D REGULATIONS

RODUCTION

R. bonsibility (0) the "discipline of the instituticate is vested in the President." For the disciplise of students, e President, for the Trustees, has stablishmi e All-University Judiciary Boar Upon the ecommendation of the All-University Judiciar Board, the President has acceptum the followi ; document delineating the judical system for :udents at SMU.

## PURPOSE OF THE JUDICIARY

The function of the University judiciary system is to assure a fa hearing and when necessary, to impose approprime penalties on those found guilty of violations of rules and regulations of the University. Members of the various hearing boards shall maintain at all times an impartiality about the matter under colleideration. The hearing board shall not act as advocate for the student or for the University.

Judicial Structure ... 69 UN RSITY JUDICIAL STR CTIRE THE ELESIDENT OF THE U. T. M. T. LEVEL 1 ALL-UNIVERSITY JULY SOARD I. For appeal co posed of 3 adminito pointed by the President, 3 Lulty members app<sup>51</sup> to b<sup>4</sup>P the University Assembly (at ast one of whom North or from the faculty of the School of Law) and 5 sch ints althoused by the University Assembly," will hear on tud ppeal Places from Level II Hearing Boards and appeals on dy ritions of interpretation of rules, regulations, and policy quen the Traffic Appeals LEVEL II HEARING 1. Joint Judiciary Board-9 stutuate School Joint Judiciary dents, 3 faculty, 3 administrators embers appointed annually appointed by the All-University respective Graduate Judiciary Board, by of in consultation with the University Judiciary Board. LEVEL I HEARING BOARDS 1. Student Indiciory 2. Inter - Fraternity 3. Grainate Student 4. Truffic Appeals Board - De Presi-Council (1FG) and -9 students ap-Indictaries - Hearing pointed by the All-Panhellenie Judiciboards from each of dent will name the University Judiciary aries-members acthe Graduate schools chairman, who will Board; will hear cepted by IPC and are appointed anpresent to him names Panhellenic in concases involving group nually by each refrom which 4 faculty or individual (other sultation with the spective school in members and 4 stuthan fraternity or All-University Judiconsultation with the dents will be apmerority group matciary Board; will All - University Jupointed. hear cases involving ters) violations. dictary Board rule violations promulgated by IFC and Panbellenic.

<sup>\*</sup> Bylant of Southern Methodist University, Sec. 4.14, May

<sup>†</sup> All-University Judiciary Bosse; page 24.

<sup>\*</sup> See Governance Plan Revisions, pp. 28-31.

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# THE CLGA IZATION THE JUDICIARY

st The All-University adiciary account to solve as a tradent J lice. The stude is thus be ected to all be listed alphabetically by a use and transitute the hearing board for the stude is thus be ected to ast listed name as chairman. The signess shall constitute the hearing board for the stude of the stu The Stuant judicity

(2) The Interraternity Council and Sellenic inization shall, in consultation with the All-U vy Judicia Board, point each year heating boards to heat can involving folations of rules promulgated a Interfraternity of il and Panhellenic.

(3) The Gramate Student Judicar

The School of Law, the Perisons hool of Theology, a. I the graduate schools in Humanities and ences, Business Admistration, Institute of Technology, and 55 shall, in consultation with the All-University Judiciary Boar suppoint each year hearing boards as may be necessary and app in late to hear cases involving graduate students in the respective so sols.

(4) The Traile Appeals Board

The President will name the Chairn, n, who in turn will present to him names from which four facultal members and four students will be appointed. A hearing can be head by three of these members if both faculty and students are represented. This Board will hear cases involving appeal of citations 1 am the Traffic and Safety Office.

# (b) LEVEL TWO HEADING BOARDS

(1) The All-University Judkiary and shall appoint nine students, three faculty members, and the representatives from the administration to serve on the Joint Juliciary Board. The students shall be listed alphabetically by surnames, the faculty members shall be listed in the same manner, and the administrators shall be listed in the same manner.

In alphabetical order, the first three students, the first facult me, ber, and the first administrator shall constitute a hearing board Judicial Stact e

of five member with the first listed and and as chairman to be

the first care issigned,

The second, 15third, and fourth listed students, the second list faculty memb t, and the second adm istrator, with the second listed student er chairman, shall const ute the hearing board f the next case "Asigned, and so sa in a "ation as each new case assigned.

If a student ; unable to serve in a p ticular case to which he assigned, the n bt student in rotation s'll be assigned as a replac

(2) The gr uate schools in 1(a) (! shall appoint similar joi judiciaries.

Level E- aring boards shall act an appeal board for care from Leve Ohe and as a hearing boat for new case assigned

) THE ALL-UNIVERSITY PUDICIARY BOARD

The Allan ersity Judiciary Board hall be composed of three administrates ivppointed by the President, three faculty members appointed tal this ersity Assembly (at least one of whom shall be from the fibulty of the School of Law) and five students appointed by hetc Iniversity Assembly. " A shall hear cases on appeal from Leves To hearing boards and the Traff. Appeals Board. Appeals from two Traffic Appeals Board shall be limited to questions on rules, resultions and policy. Questions of fact shall be resolved by the Trancat ppeals Board and are not subject to speal to this Board.

### 2. COMPLAINTS

## (a) ASSIGNMENT OF CAUSE

If the Ver-resident for Student Affairs upon information pro-vided him in Pis judgment determine that a rule of regulation has been villat ", the shall assign cases to one of the several hearing boards des boards in sections 1(a) and (b). As a general policy he shall assign, coic to one of the Level One hearing boards (1, 2, or 3) describe is section 1(a) if in his judgment (i) the alleged offense is manch (ii) the alleged offense relates to rule established by resident her is or student organizations, or (iii) the alleged offense, althous major, is appropriate for one of the Level One hearing boards SAs a general policy he shall assign a case to one of the Level Two hearing boards described in section 1 (b) if in his judgment (i) e alleged offense is major or, (ii) the alleged offense

\* See Governan Plan Revisions, pp. 28-31.

<sup>†</sup> Normally, the | following types of offenses will be handled by the criminal court system anciprill not go through the University judicial ecructure: (1) homicides; (2) a small rubbery and for abuse of figuress law; (3) rape cases; (4) aggravated assault; (3) DWI Sulving in injury to other persons or property; (6) fellowy thefes with enterpring circumstances; and habitual offenders of the State and/or federal laws pertaining to the user all possession of narcocics, dangerous drugs, and marijuana.

regulted in a substantia in reference th the peo edings of iversity.

h:

(b) Deleg ries of Airi outry he Vice-President for Sad t Affairs hay delegate any part II of his at hority from the to time, r at any tice, to any parent or several person at wherever n these rodedures the :-Inesident for Student ffes is desig ated, suin maignation I clude those persons to whom he may have ade such ga on s

(c) No cess Violaton

how Vice-Privident for the all Affair shall preparation in the fundent of the implaint a line him Sorth notice the fact classificating of the particulars of the particular of

### AIVER

t) of his mental or physical ell-being l) of his mental or physical self-being in jeop: dylla student self- of an offesse may air hearing. The case has then be don't the Vice-President or succept. Left or innocence of the case has then be required or innocence of the case of the case has then be required or innocence of the case of the case in which he case in the Chairman of the case of t in jeop: dylla student

# 3. CONDUCT OF THE HI ARING

### (a) C MARINCEMES

No pearing shall begin until at least the days have elapsed, a classic of the day of service, om the day of service of notice the accused.

### (b) EXTEN OF TO 5

The hairman of the hearing bard to wheth a matter is assigned n y in is discretion grant extensions of tin as may be reasonably malessally to permit the accused student sufficient time to prepare hadefense.

nability to obtain witnesses shall not be justification for undue d by in commencing a hearing.

### (c) CHANGE IN ALLEGATIONS

Any change in the allegations against a student shall be regarded

Jud hial Structure

new complaint su ect to the pr less for andling compl e first instance.

d) THE HE WAS

g-Quorum—Levels ne and Two

members of the aring board si II be a ent throughout the ig, all members z. ze vote, and : deter nations shall ity vore. A failur vote shall b regist as a negative ...

(2) Quorum—All-Un Mrity Judicia

n: least seven mer sers, includin one student one at ic fact: y member, and o : administrato shall ar present throughout the tesaring, all member a may vote at all det minations show be ajority vote. A fa are to vote al I be reg tered as a negative On the question of guilt or it ocence, tie vote shall be tres "d as vece to acqy .

(3) Disque fication

by member of a he ing board, up a considering any challenges from the accused cont ming his imp tiality, any withdraw volune ily. In such case he next perse in rotation shall serve on the bard.

(4) oinder and severe ce

eral students acc and of partici sting in common offense may bis election sever, a sent at may this election sever his se from the other and he shall I heard sarately,

Den hearings

n hearings shall be open to mean us of t ! University commurcy unless the accused requests the the presendings be closed. The number admitted to the hearing shall be determined by the chai, san of the hearing board consis at with the space available for commodation.

(6) light of the accused to have commissions—Level One and Two accused may at his option have with him at the hearing two, men ers of his immediate family and a friend. The friend, if selected, must be a student, faculty member, or administrator from

with the University community.

(7) ules of evidence

es of evidence shall be informal, and the hearing board shall have road discretion with respect to admissibility of testimony and doct uents. The standard of proof is that a conclusion of guilt shall be elistained by clear and convincing evidence, which is more than a mere preponderence of evidence but less than the strict criminal lavastandard of proof beyond a reasonable doubt.

(8 Order of testimony and documents

She accused shall arrange with the chairman for the order of

<sup>\*</sup> The Office of Dean of Students has been assigned this authority.

calling "itnesses and presintation of document On arily, the complationes shall it wit their case Polloged by the present sion of the P

(9) Pracence at the confro tation of witness

The saused shall the hight to be present durin, the entire hearing and shall had elf to q stion any witness. The Vice-Preside for Studen all prent such witnesses as he may choose.

(10) 1 corum

The Shairman shage order sor he proper con act of the a searing regin, if necessar to assure hearing, and he may o the full development hed :ts in cx.m, deliberativ setting.

(11) Findings

anduct its discussions is executive The hearing board session but shall annot nding@n open hearing.

II RECO S

The records of hear show be presented by the chair on of the hearing board and file by the in the office of the Vin-President for Student Affairs, as the person ble only to ment its of the various hearing boards this reconstitute the University Judiciary system. Records should be as you alted in order to romote a consistency in dealing with c es of milar gravamen.

4. PPEAS

(a) EVE ne ONE EARINGS

All cases heard by Le of Oer hearing hoards may be pealed by the accused to Level Two while the latter shall be heal de novo in the same manner as those asses bard in the firster trance by Level Two hearing boars. A seques for an appeal to Level II hearing board must be find it in the O ce of the Vice-Pinident for Student Affairs within how soft original hearing

(b) Thate Appeles Board

The Traffic Appeals and will have cases involving appeal of citations from the Traffic and pafety office. Appeals mt be made to the Chairman of the Fard, neuroug the Traffic and Satty Office, within fifteen days after sua e of the citation.

(c) Two LABINGS

All cases heard by Level 7A'o hearing boards may appealed by the accused student to the will-University Judiciary Board where the matter shall be heard de noho in the same manner as those cases heard in the first instance by the Level One and Level Two hearing boards. A request for an app al to the All-University Judiciary Board must be filed in the Offsee of the Vice-President for Student Affairs within 72 hours of the Level II hearing,

(d) ALL-NAI TUDICIARY BORD-

J.Flicia Structure

DECHION and serves as the box

The All-University put p appeal. In addition to me er es described i Section ibove, the student may be refree counse.

II INGS

At the urging of the 1h udent and upon presend on of significant new evidence, it ch han of the hearing board for the particular case, in consists in the Vice-Project for Student Affairs and the chairman of the University Ju. ciary Bored, may order a rehearing. A str 1 th rehearing thousaccused, hall be entitled to the same rate and a sin any ther case

> MIC DISHONESTY\* 6. CASES C

There shall be a due to rocessing cases of acad no dis-ent and instructor on rose is tha honesty. Originating v through the academicalis of consibility; the other course is through the student assir he student may appeal he can to be chairman of the Department involved. The student may appeal he can be bused of a further appeal to the Shvolved. The student then as Dean of the School are fire ly the Committee on Emics and Tenure of the Faculty Sena route two, the instructor must pressing the case to the Off the Vice-President forestudent odent Affairs shall present the The student may appear to the hall cases processed through the Affair The Tice-President case to a Level II hearing lear All-University Judiciary Box Office of the Vice-President for dent Affairs.

Should such a case proceed the h both routes with a smilicant difference in outcome then an at hor committee commissed of members of the Ethics and Tenus Committee of the Familia Senate and the All-University Judiciary Board would be apposited by the

respective bodies to serve as a final appeals board.

<sup>\*</sup> For definition of Academic Dishone by, see page 66.

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