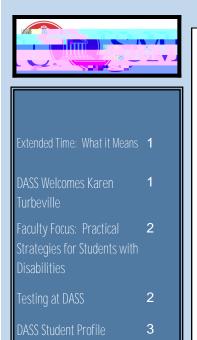
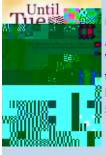
The DASS Insider

A newsletter for SMU Faculty

Information on disability services and access issues affecting your students and classes

Vol 3 Issue 6





Faculty Reminders for ADA Accommodations

Visit us at DASS

Until Tuesday: A Wounded Warrior and the Golden Retriever Who Saved Him



Moving Violations: A Memoir War Zones, Wheelchairs, and Declarations of Independence

Test Proctoring at DASS: A Partnership with Faculty

If you have students who take your tests in the DASS office, please read the following information:

- * DASS ærves as a backup to faculty, but should not be the first stop when considering how you will accommodate your students.
- * Faculty members working within their departments to test students with accommodations helps DASS to provide small-group, distraction -reduced testing here, for those who truly need it.
- * DASS bases extended time on how much time others in the dass are given so please share the standard testing time with your dass.
- *If students fail to follow our procedures for testing, we will direct them back to their instructors to work out the necessary accommodations. Just because DASS has denied a student to test at DASS because they missed the deadline does NOT mean the faculty member should necessarily deny the accommodation for the upcoming test. If it is reasonable for you to put the accommodations

in place, then you should do so.

- *DASS takes seriously the need to replicate the testing environment in your dassroom. Providing a complete Proctor Form with your tests helps us to do so.
- *Remember, every time a student tests at DASS, it is an added cost to the University so please consider options within your own department whenever possible.

Please remember DASS is not able to proctor exams that are administered on a computer, unless the student has the accommodation that requires a

Faculty Focus: Practical Strategies for helping students with disabilities

All professors will teach students with learning disabilities. You may hear them describe their challenges with reading or writing when you review the accommodation letters with each of them. Here are some ways to help them, before and after the first day of dass. Some students greatly benefit from audio books, so submit your textbook list as early as possible to the bookstore. If there is an option to order your selected texts

documents.

are, the better. Uploading basic outlines, or even your entire power point slides onto Blackboard can help students. Otherwise, plan to assist those with note taking accommodations by identifying a volunteer note taker in the room. Also, allow students to audio record lecture to ensure they leave with the same information as everyone else. If you are resistant to this idea, talk this through with a DASS staff member.

List multiple sources in your syllabus for students to access content. For example, if there is a workbook, website, or CD for students to utilize for practice tests, make these easy to find.

When your student delivers his/ her letter of accommodation during your office

Do meet with any student requesting accommodations during your office hours or a private appointment. This is when you establish what will be provided in your dassroom and how it will be provided.

Do follow all the accommodations requested by the student and listed on their accommodation letter.

Do expect a student with a disability to follow the same attendance requirements you expect of your dass, unless their accommodations include consideration for flexible attendance. Even with this accommodation, be sure to establish expectations in advance of what that accommodation means in your dass.

Do allow a student with a disability to discuss with you problems they may be having in your dassroom to help promote their academic progress.

Don't allow a student to hand you an accommodation letter just prior to the beginning or at the end of dass. This should be done individually so the implementation of accommodations is dear to both of you. Remind the student that discussing it in front of others violates their right to keep their disability confidential.

Don't provide anything other than the items listed on the accommodation letter. Refer them to DASS.

Don't allow a student with a disability to bring you documentation stating that their disability allows them to miss dass. Documentation of this nature needs to be submitted to DASS only for privacy concerns.

Don't allow them to do less work or alter due dates for projects unless agreed upon in advance. Don't create a different testing format (i.e., essay instead of M/C) for

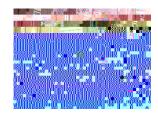
Please include this statement in your syllabus Disability Accommodations Students needing academic accommodations for a disability must first be registered with Disability Accommodations & Success Strategies (DASS) to verify the disability and to establish eligibility for accommodations. Students may call 214-768-1470 or visit www.smu.edu/alec/dass to begin the process. Once registered, students should then schedule an appointment with the professor to make appropriate arrangements

Visit us at DASS

5800 Ownby Drive Suite 202 Loyd Center 2nd Floor - Altshuler Learning Enhancement Center

Entrance near Gate 3 of Ford Stadium

Phone: 214-768-1470 Email: dass@smu.edu



DASS IS MORE THAN ACCOMMODATIONS.