

**Perkins Regional Course of Study School**

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**224 Administration & Polity**

**Instructor Reflection/Class Encouragement**

I consider it a great privilege and opportunity to work with Local Pastors in the COSS. As I think forward to the future of the UMC, our system will be leaning more and more on the ministry of Local Pastors. I am honored to have this opportunity to interact with you. This class is manageable, and my narrative and dialogical teaching approach will make the class lively and engaging. It is not an \_\_\_\_\_ class, however if you complete your pre-class assignments and

**Grading Rubrics**

Timeliness: Submitted work on time	15.0 pts
Writing Quality: Written work demonstrates a certain quality of writing skills	5.0 pts
Comprehension: Work demonstrates a certain level of comprehension of material	5.0 pts

**2. Pre-class Assignment #2**

a. Complete a 2 page double spaced 12 pt. written reflection paper from the book Back to Zero: The Search to Rediscover the Methodist Movement by Gil Rendle. In this book the statement is made "...The increasing complexity of the denominational bureaucracies naturally shifted their attention from external mission to internal institutional structure, resources, and processes." Institutional survival can no longer serve as a

## COSS Policies

### Standard Inclusion of Material for All Pre-Class Assignments

Starting with COSS 2021, we will add the following policies and information to each pre-class assignments document as a standard component of each pre-class assignment document.

1. Deadline for submission of pre-class assignments for Perkins 2023 Course of Study School:
  - a. **First Session: June 3, 2024**
  - b. **Second Session: June 24, 2024**
2. Pre-class assignment completion policy  
Pre-class assignments for the first session are due June 3 and for the second session on June 24. Instructors pre-class assignments and their overall course grade for late submission of pre-class assignments. Submission of all pre-class assignments by the first day of class is required to attend the class. Students who do not have pre-class assignments completed by the first day of class will be required to withdraw from the course without a refund.
3. Students are encouraged to contact their instructor if they have any questions about the pre-class assignments for their courses. They should also contact their instructor if they expect to submit their pre-class assignments following the submission deadline.
4. All pre-class assignments will be submitted by uploading the Microsoft Word documents to Perkins Course of Study management system (LMS), called Canvas. Video tutorials on how to upload documents to Canvas are available on Perkins COSS web site. Perkins COSS staff are available to assist students learn to upload their pre-class assignments to Canvas.
5. COSS Writing Style  
All Perkins Course of Study School courses use the same style of writing, known as the Chicago/Turabian style of writing. Basic examples of citations for written assignments are available for reference in the COSS Student Policies and on the COSS web site.

All students are encouraged to purchase the following book that is the basis for submitting written work using the required formats for citations/footnotes.

Turabian, Kate L. *A Manual for Writers of Research Papers, Theses, and Dissertations*, Ninth Edition: Chicago Style for Students and Researchers (Chicago Guides to Writing, Editing, and Publishing) Ninth Edition  
**ISBN-10:** 022643057X  
**ISBN-13:** 978-0226430577

6. Writing assistance is available through the Bridwell Library: <https://www.smu.edu/Bridwell/Help/TWC>