Minutes of the Graduate Council
September 22, 2022

Members in Attendance:

Ali Beskok, Alan Itkin, Akihito Kamatani, Eli Kraka, Renee McDonald, Brian Molanphy, Volkan Otugen, Alexandra E. Pavlakis, Anthony Petrosino, Robin Poston, Dinesh Rajan, Gretchen Smith

Members Not in Attendance:

Kate Carey, Anna Lovatt

Business:

x Introductions: Council members introduced themselves. Dr. Poston (Graduate Education) 4 72 0 3 0 (r) 0 TJ/TT1 1 Edu 1 0 Tc 0 Tw.2 m3 10.5-K((o)1.M

x Carnegie R1 Goals and Moody School Investments: Dr Poston went through the slides describing the timing for submission of data used to determine SMU's Carnegie category and 2) the Moody School's investments to help improve numbers in the areas of STEM postdoctoral research and PhD conferrals (see slides 5-7). Council members asked questions about postdoctoral research and how the number of postdocs is determined: Dr. Petrosino asked about the length of postdoctoral appointments; Dr. Rajan asked about part-time postdoctoral scholars, and postdocs

liaisons in those schools, rather than ex officio members on the Graduate Council. The Council agreed to discuss this again at a future meeting.

x SMU GO Policies: Drs. Michael Robertson, Assistant Provost for Global, Online and Continuing Education, and Peter Moore, Director of the Data Science Institute, joined the Council to discuss the propose

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Fall 2022

1. Share list of late-stage students: There are about 200 doctoral students in year 5+ at SMU, we will share the list of these students with Deans and DGS leadership to encourage ways to help these folks graduate this year.

2. Advisor luncheon: Invite doctoral student dissertation advisors to a luncheon to share ideas on current year graduations.

3. Offer Incentives: Repurposed Graduate School funds to help students finish targeted to Humanities and Social Sciences.

   a. Issue a Call for Proposals to fund doc students in ways that promote their graduation, offering funding for: data sources, to allow dedication to dissertation completion (eliminating the need for part-time work), etc. Target helping 4th-5th years move toward 5-year completion.

   b. Issue a Call for Proposals to fund doctoral students with bridge funds to become a post-doc for a year post graduation. This allows faculty to continue working with students and/or help them find appropriate job positions in the marketplace.

Offer Avenues of Writing Support as well as Career Planning: For both post-docs and doctoral students (and masters thesis students) offer writing retreats and support structures. Also offer support for pathways forward post-graduation.

Track and report on progress.

[illegible]

Fall 2022

[illegible]

A plan is in development, in consultation with the Provost’s Office, to relocate SMU’s Office of Global, Online and Continuing Education (GOCE) under the Moody School of Graduate and Advanced Studies.

» Moody School Faculty: All tenured and tenure-track faculty in programs granting master's or doctoral degrees in the Dedman College of Humanities and Sciences, Lyle School of Engineering, Meadows School of the Arts, and Simmons School of Education and Human Development, as well as full-time instructional faculty in SMU GO, are automatically faculty of the Moody School of Graduate and Advanced Studies. Membership in the faculty of the Moody School gives faculty the right to serve on committees for degrees granted by the Moody School, subject to departmental and home school approval. Moody School faculty may also be nominated for membership on the Graduate Council and may vote on the nominees from their home school. SMU faculty who are not automatically granted faculty status in the Moody School may be nominated by their department for Moody School faculty member status, subject to approval by the Dean of the Moody School.

SMU

SMU GO Policies: Potential Addition to Charter

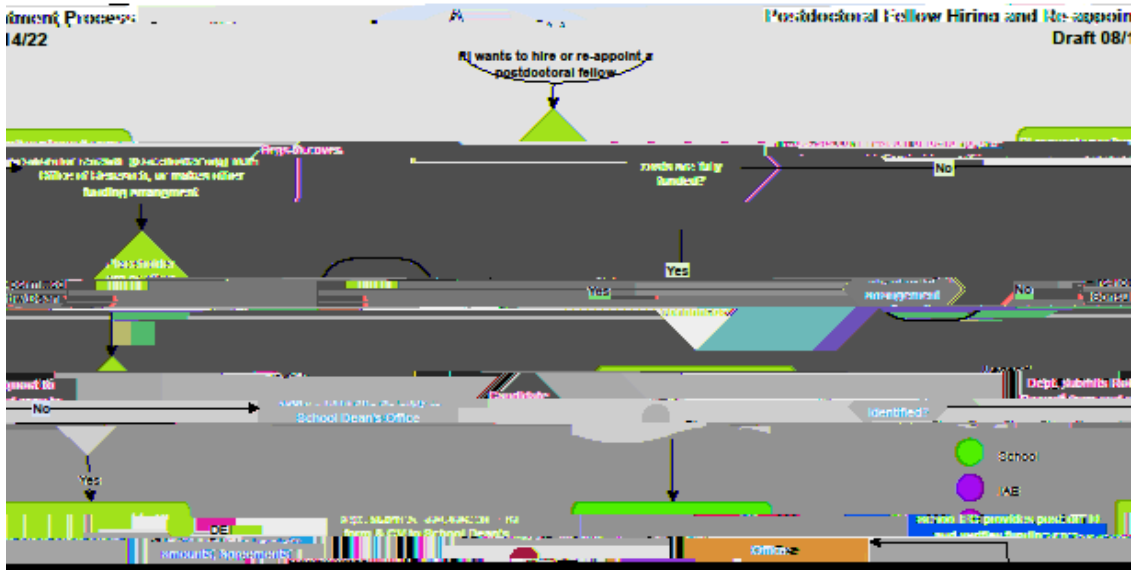
» Global, Online and Continuing Education: The Moody School offers degrees and certificates through the Office of Global, Online and Continuing Education. The Moody School provides administrative oversight for these degree and certificate programs, and search committees for faculty positions in these programs are made up of Moody School faculty.

SMU GO Policies: Potential Addition to Admin. Handbook

» **Global, Online and Continuing Education:** The Graduate Council functions as the curriculum committee for Global, Online and Continuing Education (GOCE) programs. As such, it reviews and approves proposals for new degree and certificate programs in GOCE and other significant curricular changes in these programs. New programs and program changes go to the Educational Programs Committee (EPC) for review after they have been approved by the Graduate Council. Faculty hiring committees for GOCE include Moody School faculty and other SMU faculty and staff as appropriate. Hiring committees must be approved by the Graduate Council and the Dean. Annual evaluation of GOCE faculty is overseen by the Dean of the Moody School.

[illegible]

- Spring 2022 a working group led by Renee McDonald was convened
- Goals:
  - (on hold) Clarify definitions and terms
  - Create detailed map of transparent and equitable recruiting, hiring, and on-boarding (proposed and included next slides)
  - (on hold) Creating a budget monitoring system
- Included input from HR, DEI, IAE, Faculty Success, Graduate Faculty


Postdoctoral Fellow Hiring and Re-appoin
Draft 08/
PI wants to hire or re-appoint a postdoctoral fellow
No
Yes
Yes
No
No
School Dean's Office
Identified?
Yes
School
IAB
Offices

Postdoctoral Fellow

Position number: _____ Department/Division: _____

Proposed Salary: _____ PI(s): _____

OR External Funding Source: _____ Building and Lab/Office Rm Number: _____

College/School Financial Manager Approval: _____ Date: _____

Choose one of the following:

Reappointment/Extension

Need to Recruit

Candidate is Known (proceed to section 2)

Original Start Date: _____

Current End Date: _____

SECTION 1: NEED TO RECRUIT

[redacted]

Graduate Enrollment Numbers

- Total 4,997 (13,700 total) – 36% of university student population
- Underrepresented 1,673 – 33% of total graduate students
- Part-time 2,592 – 52% of total graduate students
- International 589 – 12% of total graduate students [872 (6%) total]
- Out of State 1,082 – 22% of total graduate students [4775 (35% total]

SMU

FALL 2021

Figure 1. Total International Graduate Applications and First-Time

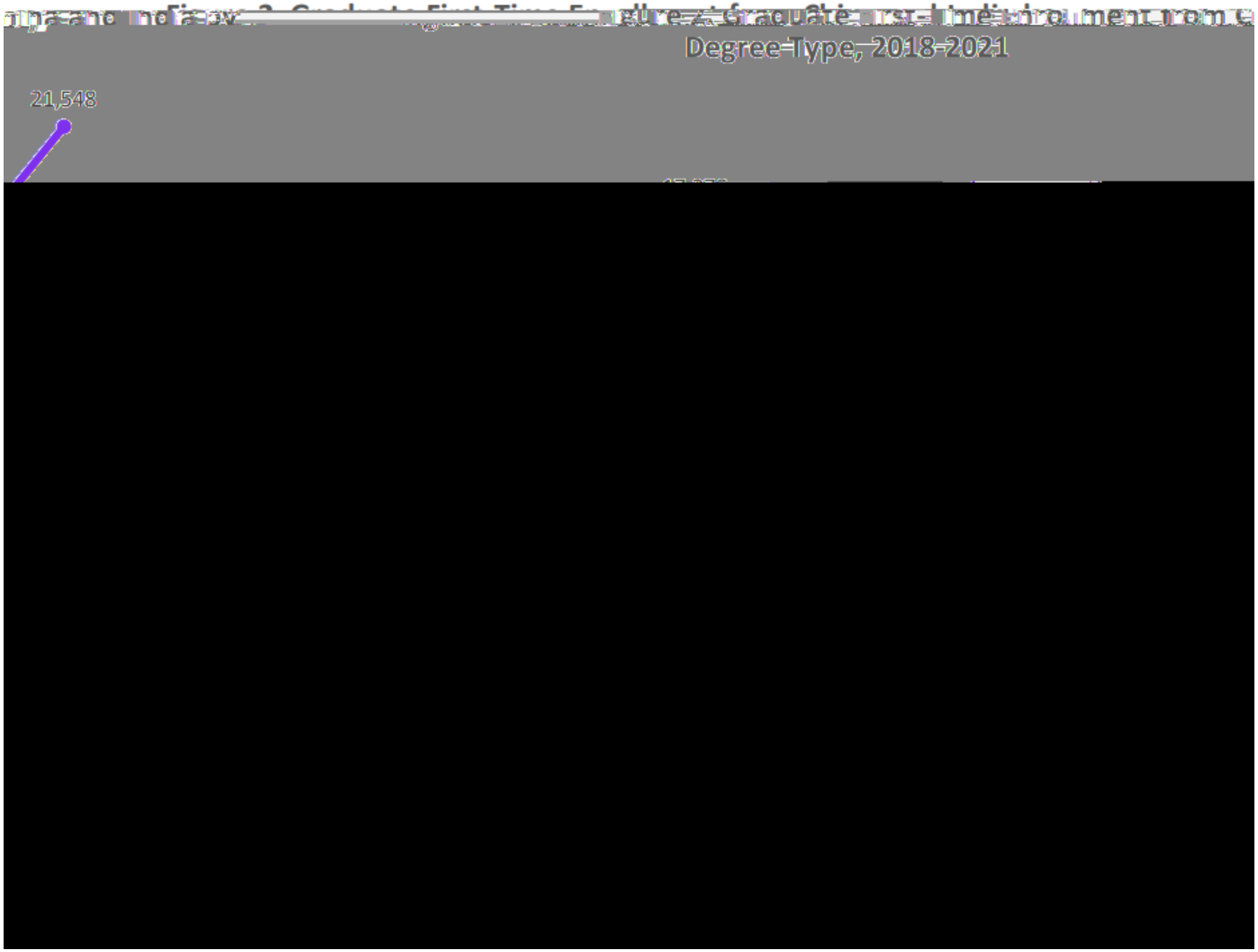

Degree Type, 2018-2021
21,548

Table A1 Annual Changes in First-time International Graduate Degree-seeking Students at Study Level, Fall 2015 to Fall 2021 Admission Cycles

[redacted]	Fall 2015 to Fall 2016	Fall 2016 to Fall 2017	Fall 2017 to Fall 2018	Fall 2018 to Fall 2019	Fall 2019 to Fall 2020	Fall 2020 to Fall 2021
Total	5%	-1%	1%	4%	-39%	92%

Table C.3 First-time International Graduate Enrollment by Field of Study, Fall 2021 Admission

[redacted]

Table C.5 Total International Graduate Enrollment by Field of Study, Fall 2021 Admission Cycle

Additional Agenda Items for Fall 2022

- Moody School Faculty Fellows Program
- Responsible Conduct of Research Training
- Technology Support for Graduate Students
- Annual Review of PhD and MFA students
- Graduate Appeals Process
- Others?

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[illegible]

[illegible]

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[illegible]

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