

SAMPLE PERMISSION LETTER TO WRITE A LETTER OF RECOMMENDATION

I, { John Adams student ID# 25631589 } give permission to { Prof. Smith } to write a letter of recommendation on my behalf to:

Deloitte & Touche

400 W. 15th St.
Suite 1600
Austin, Texas 78701-1648
UNITED STATES
Phone Number: 512-691-2300
Fax Number: 512-708-1035

Prof. Smith has my permission to include my { grades, GPA and class rank } in this letter.

I { waive } / do not waive my right to review a copy of this letter at any time in the future.

X

Signature

Date