



SMU - 10/15/2014

*[Handwritten signature]*

Dear Mr. [Name],

I am pleased to hear that you are interested in the position of [Title].

After reviewing your resume and the information you provided, I believe you have the qualifications and experience necessary to succeed in this role. We are currently looking for someone who is a strong leader, a team player, and someone who is committed to the success of the organization. If you are interested in this position, please send me your resume and a cover letter explaining why you are the best candidate for the job. We will review all applications and contact you if we are interested in moving forward with your application.

I am confident that you will bring a wealth of knowledge and experience to the position. We are looking for someone who is a strong leader, a team player, and someone who is committed to the success of the organization. If you are interested in this position, please send me your resume and a cover letter explaining why you are the best candidate for the job. We will review all applications and contact you if we are interested in moving forward with your application.

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endowment earnings are just returning to their pre-recession totals having lost 20-30% of their value during the 2008-2009 years. As a result, particularly for institutions with predominantly tuition based budgets, there is simply less money