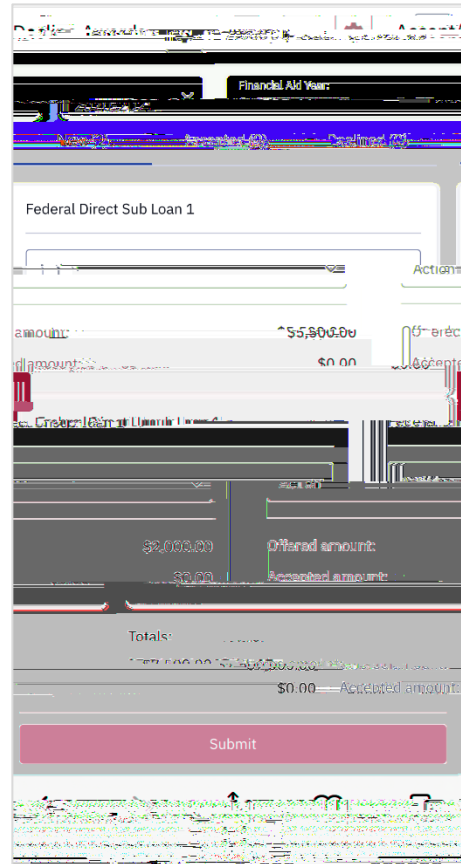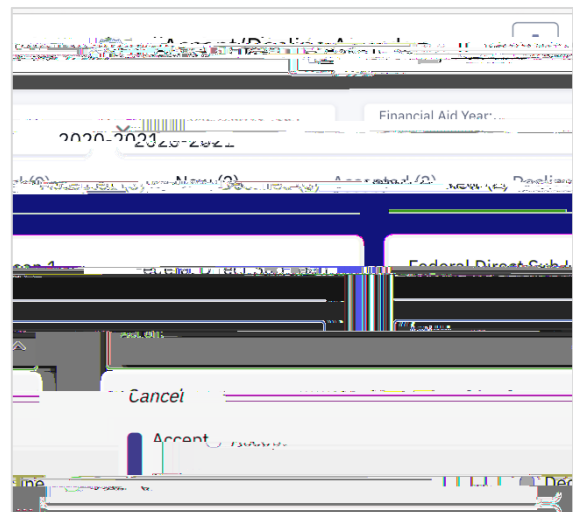1. Go to [my.SMU.edu](my.SMU.edu)
   Select Students
   Enter your SMU ID and Password
   Click "Login"

2. In the expanded menu bar, click the Financials
   section and then select Accept/Decline Awards.

3. Select the Financial Aid Year for which you wish to view awards. The most current Aid Year is selected by default.

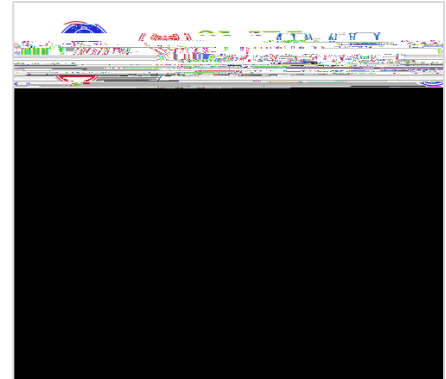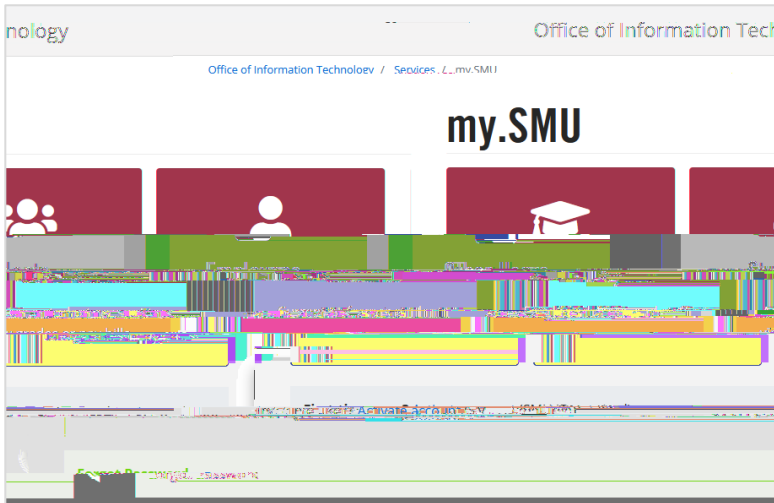4. Choose the "New" tab to view offered aid.

5. Within each award, select the action you wish to perform, Accept or Decline.
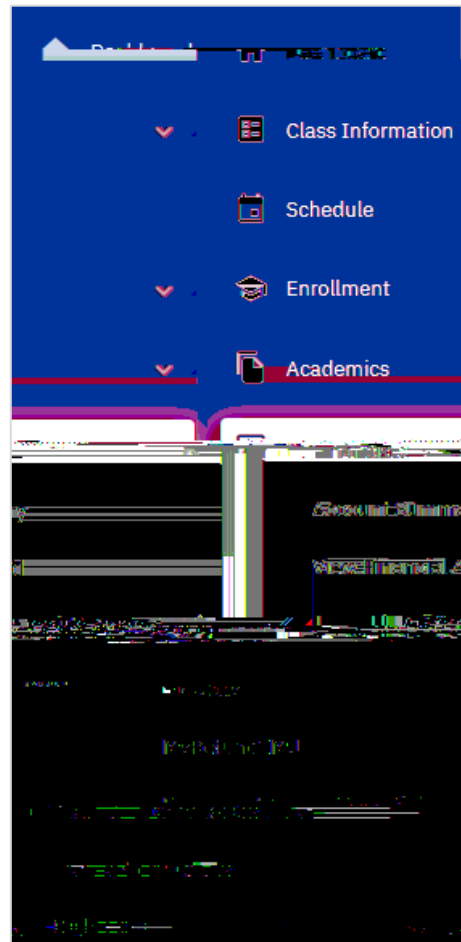
6. Some awards may have the option to be reduced. If so, you will be allowed to edit the

1. Go to [my.SMU.edu](my.SMU.edu), Select Students, Enter your SMU ID and Password
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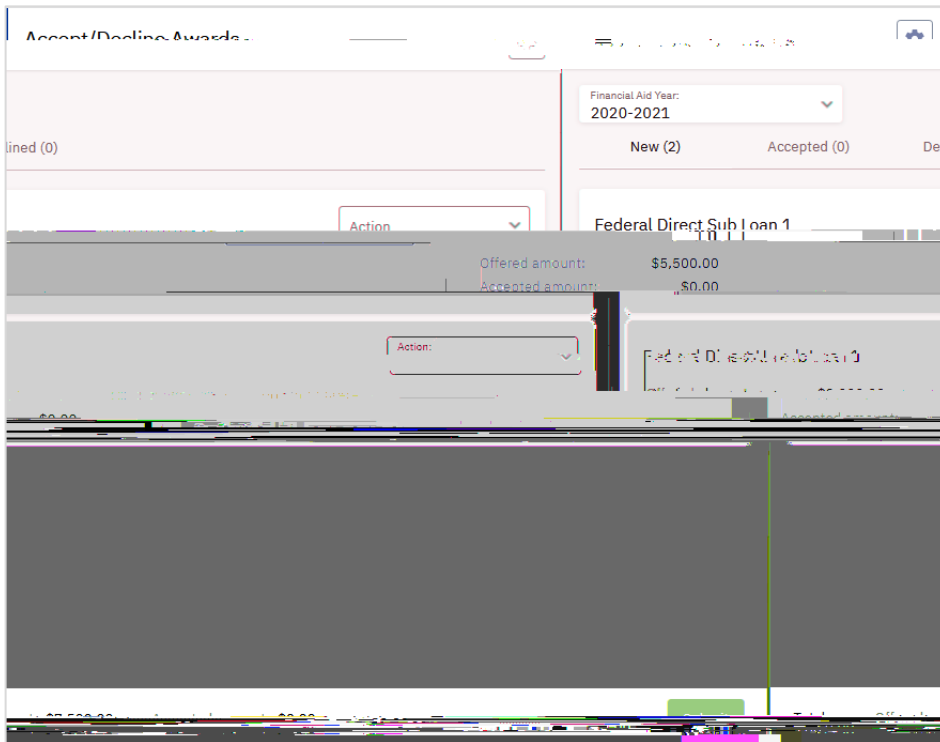6. Some awards may have the option to be reduced. If so, you will be allowed to edit the amount shown in the Accepted Amount box.

7. To save the Accept/Decline actions, click "Submit" at the bottom of the page. A confirmation of the action will appear and the awards will move to the Accepted tab.