## Document Approved by the Faculty of Dedman College, April 29, 1992 Revised October 19, 2000

tenured faculty xcellence in scholarship research an

#### evaluation takes place

The hair will request from the ssociate ean for eneral ducation course evaluations as well as an overall performance evaluation of the individual with reference to his or her participation in the general education program if the candidate has participated in teaching OR or capstone courses

Schedule no later than early October the departmental meeting at which the recommendation will be made. This should be done with enough time in advance of the meeting for faculty to familiarize themselves with the assembled material in deliberations for an issistant or issociate. Professor is tenure decision all tenured faculty of the ranks of issociate and full Professor will participate in deliberations for a full Professor is tenure decision only tenured full Professors are to participate. The candidate is updated curriculum vitae and the accounts of teaching research and other professional activities will be made available to all members participating in the evaluation. Previous to this time the faculty members will be informed where they can obtain copies of the candidate's publication in in the informed where they can obtain the candidate's publication in the informed where they can obtain the candidate's publication in the informed where they can obtain the candidate's publication in the informed where they can obtain the candidate's publication in the informed where they can obtain the candidate's publication in the informed where they can obtain the candidate's publication in the informed where they can obtain the candidate's publication in the informed where they can obtain the candidate's publication in the informed where they can obtain the candidate's publication in the candidate's publicat

consultation with the full professors in the department will appoint one of the full professors to take responsibility for those duties assigned to the hair in regular proceedings

# PROCEDURES FOR DEAN'S REVIEW OF DEPARTMENTAL RECOMMENDATIONS ON PROMOTION AND THE AWARD OF TENURE

The ean will forward the departmental recommendations on promotion to the rank of associate as well as full professor and the award of tenure to the appropriata

### ivision I dvisory ommittee eetings

The ommittees are advisory to the ean and they help ensure that standards for granting of tenure and promotion in the faculty are both high and equitable eetings will be arranged by the ean in which the committee members will be arranged by the ean in which the committee members will explain their assessment of the candidates. The hair of the department to which the candidate belongs and in those cases where the departmental recommendation is not unanimous a faculty member representing the opposing opinion will be invited to appear at the meetings. When appropriate the ean of Research and raduate Studies may be invited to present pertinent information on the candidate. The faculty representative from the candidates department in g b to the tabiling the last statement in the candidates.

## omin tions

The aculty ouncil will invite up to two nominations from each department in respective divisions exclu

ecision ythe en

Persons being recommended as well as those not being recommended for promotion will be notified by the ean The ean's decision will be communicated to the dvisory ommittee and the candidate's department of in any particular case the decision is contrary to the recommendation of the department of the department if requested the ean will meet with the full professors of the department to discuss the reasons for the decision

#### Recommendation to the Provost

The ean's recommendation to the Provost will be normally made by ebruary

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