

	<b>HOT WORK PROGRAM AND PROCEDURES</b>
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	<p>Please contact ORM for any required changes to this Program.</p>
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Safe hot work areas include any outdoor location free of combustibles and away from pedestrians or by-standers, and all recognized Departmental Shops identified in the table below.

Please contact ORM for questions or to designate a location a safe hot work area. All safe hot work areas must be approved by ORM and local fire code official.

## Safe Hot Work Locations

Dawson Service Center	Welding Shop (inside garage)

The Office of Risk Management will provide hot work training to Hot Work Operators and maintain training records to include the individual's name, training date, and the content of the training. Training will be provided initially upon hire for any SMU employee whose job will require the use of hot work. Refresher hot work training will be provided as required by local or regulatory standards, or as deemed necessary by supervisory personnel.

Those responsible for hot work equipment and tasks will ensure Hot Work Operators receive equipment-specific or task-specific training and maintain a record of such training.

Before a hot work permit is approved and issued, the department or individual requesting the permit shall verify that:

1. All hot work equipment to be used is in satisfactory condition and in good repair.
- 2.

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