

DELAYED HIRING FREQUENTLY ASKED QUESTIONS

1. When does the hiring delay go into effect?

Delayed hiring for positions funded from unrestricted dollars is in effect for positions open as of Thursday April 16, 2020 or that become vacant before December 2020. A list of affected positions has been provided to your Vice President or Dean.

2. How long will hiring delay last?

The hiring delay will last at least through December 2020.

3. What positions are included in the hiring delay?

Delayed hiring applies to full and part-time faculty, staff, temporaries, consultants, and independent contractors. Existing temporary positions will not be extended once the current commitment has been met. Positions funded from unrestricted resources (fund 10 or 12) are included in the hiring delay. Grant or restricted-fund positions are **not** impacted by delayed hiring.

4. I have an open position funded from unrestricted sources that I need to fill. What are my options?

This may present challenges, but hiring funded from unrestricted dollars must be delayed in order to meet financial needs of the University.

5. What will happen to currently posted positions or those already in the hiring process?

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Your submitted job description and requisition will be kept by HR in a “HOLD” status. Once delayed hiring is over, you and your HR business partner should discuss whether the position is still needed, and if so, whether the description needs revision.

14. How is faculty hiring being impacted by this process?

The hiring delay applies to faculty positions funded by unrestricted dollars, as well, and will be administered under the supervision of the deans.