

Automatic Dependent Care Request Form

simplify

This form is to be completed each plan year the participant wants to receive automatic reimbursement of dependent care expenses. Should the cost of daycare per month meet or exceed the monthly payroll deduction, reimbursements will be made as payroll deductions post to your Dependent Care Account. If the monthly cost of daycare is less than the monthly payroll deductions, reimbursement will be made once per month at the end of the month.