



SMU.

Associate Vice President
University Budgets and Finance

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Texas Hotel Occupancy Tax Exemption Certificate

Name of exempt entity

Southern Methodist University

sign

United States Federal Agencies or Foreign Diplomats. Details of this exemption category are on back of form.

other document to verify a guest's affiliation with the exempt entity. Employees of exempt entities traveling on official business can pay in any manner. For non-employees to be exempt, the exempt entity must provide a completed certificate and pay the hotel with its funds (e.g., exempt entity check, credit card or direct billing). This certificate does not need a number to be valid.