

NOTE						
TIMEaccess and Extra Comp Approval Deadline is 12:00 PM (noon) on Mon. 07/03/23						
20230714 B	07/01/23	07/14/23	07/21/23	07/10/23	07/17/23	
20230811 B	07/29/23	08/11/23	08/18/23	08/07/23	08/14/23	
20230908 B	08/26/23	09/08/23	09/15/23	09/05/23	09/11/23	
20230922 B	09/09/23	09/22/23	09/29/23	09/18/23	09/25/23	
20231006 B	09/23/23	10/06/23	10/13/23	10/02/23	10/09/23	
20231020 B	10/07/23	10/20/23	10/27/23	10/16/23	10/23/23	
20231103 B	10/21/23	11/03/23	11/09/23	10/30/23	11/06/23	
** 2-Day Payroll > NOTE: TIMEaccess and Extra Comp Approval Deadline is 12:00 PM (noon) on Mon. 11/06/23						
20231117 B	11/04/23	11/17/23	11/22/23	11/13/23	11/16/23	
** NOTE: Time for Wed. 11/15 through Fri. 11/17/23 will be estimated & approved early						
** Treat like a 2-Day Payroll > NOTE: TIMEaccess and Extra Comp Approval Deadline is 12:00 PM (noon) on Thu. 11/16/23						
20231201 B	11/18/23	12/01/23	12/08/23	11/27/23	12/04/23	
20231215 B	12/02/23	12/15/23	12/21/23	12/04/23	12/11/23	
** NOTE: Time for Mon. 12/11 through Fri. 12/15/23 will be estimated & approved early						
20231229 B	12/16/23	12/29/23	01/05/24	12/18/23	01/02/24	
** Approvers are encouraged to complete entries for non-HLB days and approve ALL before Winter Break!!						
** 2-Day Payroll > NOTE: TIMEaccess and Extra Comp Approval Deadline is 12:00 PM (noon) on Tue. 01/02/24						
20240112 B	12/30/23	01/12/24	01/19/24	01/08/24	01/16/24	
** 2-Day Payroll > NOTE: TIMEaccess and Extra Comp Approval Deadline is 12:00 PM (noon) on Tue. 01/16/24						
20240126 B	01/13/24	01/26/24	02/02/24	01/22/24	01/29/24	
20240209 B	01/27/24	02/09/24	02/16/24	02/05/24	02/12/24	
20240223 B	02/10/24	02/23/24	03/01/24	02/19/24	02/26/24	
20240308 B	02/24/24	03/08/24	03/15/24	03/04/24	03/11/24	
20240322 B	03/09/24	03/22/24	03/28/24	03/18/24	03/25/24	
** 2-Day Payroll > NOTE: TIMEaccess and Extra Comp Approval Deadline is 12:00 PM (noon) on Mon. 03/25/24						
20240405 B	03/23/24	04/05/24	04/12/24	04/01/24	04/08/24	
20240419 B	04/06/24	04/19/24	04/26/24	04/15/24	04/22/24	
20240503 B	04/20/24	05/03/24	05/10/24	04/29/24	05/06/24	
20240517 B	05/04/24	05/17/24	05/24/24	05/13/24	05/20/24	
20240531 B	05/18/24	05/31/24	06/07/24	05/28/24	06/03/24	

¹ Note: Create Paysheets will begin at 2:30 PM on date listed except for 2-Day Processing payrolls (which will begin at 11:30 AM)

Work Study Program Jobs: August 12, 2023 through May 03, 2024
 Regular Student Workers Jobs: August 12, 2023 through May 17, 2024

Pay Run ID	Beginning	Ending	Pay Date	Hire Form Due Date	TIMEaccess & Extra Comp Approval Date
20240419B					
20240131 M	01/01/24	01/31/24	01/31/24	01/08/24	01/18/24
20240228 M	02/01/24		02/29/24	02/06/24	02/15/24
20240331 M	03/01/24	03/31/24	03/28/24	03/05/24	03/14/24
20240430 M	04/01/24	04/30/24	04/30/24	04/03/24	04/12/24
20240531 M	05/01/24	05/31/24	05/31/24	05/07/24	05/16/24